

# RECORD OF PROCEEDINGS

Minutes of

## SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held

March 16, 2026 20

The Board of Trustees met in Regular session with the following members present:

Mr. Paul L. Gleisinger  
Mr. Brad Orewiler  
Ms. Anita L. Kochheiser  
FO Amanda Hike  
Chief Adam Spellman

The meeting was called to order at 6:00p.m. by Trustee Gleisinger.  
The Pledge of Allegiance was recited.

**Motion #39-2026:** Trustee Orewiler moved to approve the regular meeting minutes for March 02, 2026, regular meeting, seconded by Trustee Kochheiser, motion carried.

The following bills were presented for payment:

258-2026	Charles Kleilein	\$1,951.05
259-2026	Samuel Kleilein	\$2,005.96
261-2026	Harvey Bachmann	\$746.00
262-2026	Laverne Bickers	\$568.20
263-2026	Joshua Bradley	\$1,225.48
264-2026	Justin Brant	\$1,789.64
265-2026	Luke Bruce	\$1,581.68
266-2026	Cody Burden	\$1,664.27
267-2026	Michael Carey	\$1,763.19
268-2026	Roger Chambers	\$338.73
269-2026	Priscilla Dipadova	\$234.01
270-2026	Addison Fonner	\$294.59
271-2026	Kyle Foust	\$114.75
272-2026	Dennis Gast	\$1,802.39
273-2026	Scott Gerber	\$897.05
274-2026	Dustin Gray	\$366.98
275-2026	John Gray	\$1,954.17
276-2026	Kirstin Gray	\$1,451.99
277-2026	Gabriel Ivy	\$755.64
278-2026	Tanner Keinath	\$1,251.05
279-2026	Christopher Kohler	\$1,572.31
280-2026	Ellen Meredith	\$1,607.00
281-2026	Richard Metzger	\$1,706.02
282-2026	Reece Miller	\$1,708.44
283-2025	Lucas Morton	\$1,062.40
284-2026	Christopher Ott	\$1,879.88
285-2026	Benjamin Ricker	\$1,839.99
286-2026	Noah Sgambellone	\$761.95
287-2026	Anthony Shelton	\$2,009.47
288-2026	Colton Shelton	\$1,099.19
289-2026	Jonathan Smith	\$1,746.66
290-2026	Adam Spellman	\$2,291.49
291-2026	Jarrold Strouth	\$1,677.28
292-2026	Ryan Swank	\$1,248.38
293-2026	Michael Thomas	\$105.80
294-2026	Angelo Tino	\$2,179.69
295-2026	Michael Volz	\$1,804.34
296-2026	Michael Wilson	\$2,129.36
297-2026	Kimora Wong	\$804.47
298-2026	Brody Worner	\$1,614.51
300-2026	Internal Revenue Service	\$9,784.63
301-2026	Prudential Retirement	\$2,331.00
302-2026	Medical Mutual of Ohio	\$71,660.21

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45430	City of Mansfield	\$483.18
45430	City of Mansfield	-\$483.18
45535	Mike Wilson	\$155.63
45535	Mike Wilson	-\$155.63
45545	City of Mansfield	\$483.18
45546	Becker Farms Maintenance, LLC	\$281.95
45547	Park National Bank H.S.A. Account	\$634.30
45548	Mike Wilson	\$130.63
45549	Cargill, Inc.	\$26,262.68
45550	Henderson Products, Inc.	\$21.85
45551	Ag Pro	\$345.80
45552	Great Lakes Truck Center	\$220.78
45553	Keller Auto Parts, Inc.	\$69.78
45554	Hill International Trucks, LLC	\$103.18
45555	Bound Tree Medical, LLC	\$656.48
45556	Amazon Capital Services	\$235.82
45557	Napa Auto Parts-Col222	\$274.51
45558	Modern Office Methods	\$264.47
45559	Ashland Muffler House	\$585.11
45560	Conway Shield	\$100.56
45561	Embroidery Wearhouse & Screen Print	\$594.00
45562	Home Depot Credit Services	\$363.00
45563	Hursh Drugs, Inc.	\$17.84
45564	Ontario Truck Center	\$117.08
45565	Pfund Superior Sales Co., Inc.	\$414.00
45566	Speedway SuperAmerica, LLC	\$418.07
45567	Stryker Sales Corp.	\$527.50
45568	Verizon Wireless	\$200.61
45569	Witmer Public Safety Group	\$602.28
45570	Motorola Solutions, Inc.	\$24,827.00
45571	Ohio Department of Administrative Service	\$840.00
45572	O.E. Meyer Co.	\$66.60
45573	Rumpke	\$138.96
45574	City of Ontario-Water/Sewer Bill	\$159.14
45575	Charter Communications	\$995.46
45576	Columbia Gas	\$2,229.64
45577	Elan Financial Services	\$2,570.59
45577	Elan Financial Services	-\$2,570.59
45578	John Gray	\$122.30
45579	Colonial Life Insurance	\$1,448.01
45580	Elan Financial Services	\$144.34
45581	Elan Financial Services	\$140.64
45582	Elan Financial Services	\$2,285.61

Total Payments: \$204,065.64

**Motion #40-2026:** Trustee Orewiler made a motion to pay the bills, seconded by Trustee Kochheiser, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Amanda Hike, Fiscal Officer

**Present:** Craig Hunt, AC Shelton, Nathan Volz, and Fire Inspector Brant.

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GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held

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Chief Spellman discussed with the Board the events of the wind storm. The department performed 48 runs which included incidents such as electrical lines down on the ground, accidents, and medical runs. Even though the department was busy they didn't have to triage any calls. The Internet was down for the Fire Department and the Road Department assisted with closing down Flowers Rd. and Alta West Rd. Sandusky Township put barricades up. It was a crazy day and Chief Spellman wanted to Thank everyone for a job well done. The Board thanked them as well.

Inspector Brant presented the Board with a revised version of the fee schedule. The Annual Inspection Fee was changed to be charged by square footage. The remainder of the fee schedule stayed the same as was presented last meeting.

**Resolution #41-2026:** Trustee Kochheiser made a resolution establishing fire prevention, plan review, permit and re-inspection fees; adopting exhibit "a" (fee schedule); and declaring an effective date. Whereas, the Ohio Fire Code (OAC 1301:7-7) authorizes the Fire Code Official to receive applications, review construction documents, issue permits, conduct inspections, and enforce compliance; and whereas, Chapter 3737 of the Ohio Revised Code provides authority for fire safety enforcement throughout the state; and whereas, the Board of Township Trustees finds it necessary to establish fees to reasonably recover the cost of fire prevention services, including plan review, permits, inspections, re-inspections, acceptance tests, and after-hours services; and whereas, the Board desires to adopt a fee schedule attached hereto as Exhibit A, grounded in a documented cost model and reviewed annually. Now, therefore, be it resolved by the Board of Township Trustees of Springfield Township, Richland County, Ohio, that: The Board hereby adopts the fire prevention fee schedule set forth in Exhibit A, effective on and after March 16, 2026. The initial routine annual fire safety inspection for existing occupancies shall be assessed as listed in Exhibit A. The Fire Code Official may waive the first re-inspection fee where substantial progress is documented. Plan review, construction/installation permits, operational permits, and acceptance testing shall be charged as listed in Exhibit A. Performing work without a required permit shall result in a charge of double the applicable permit fee. After-hours inspections and services shall be billed per hour as listed in Exhibit A. The Fire Code Official may waive or reduce fees for bona fide nonprofit entities or public safety collaborations where public benefit is substantial. The decision and rationale must be documented. The fee schedule is based upon cost recovery for personnel, benefits, vehicles, training, software, and overhead. The Fiscal Officer shall review the cost model annually and may recommend adjustments, including CPI-U changes of up to  $\pm 5\%$  for Board consideration. Invoices are Net 30. Late balances accrue 1% per month (cap 12% per year). Unpaid fees may result in permit holds and enforcement as allowed by OFC/ORC. Hardship payment plans may be approved by the Fire Code Official. If any provision of this Resolution is found invalid, the remaining provisions shall remain in full force and effect. This Resolution shall take effect and be in force from and after the earliest period allowed by law. Resolution was seconded by Trustee Orewiler, and upon a roll call vote all members voted "Aye".

Trustee Gleisinger updated the Board on the Road department. They were busy handling issues with the wind storm and also received the salt delivery that was ordered in February. They delivered 125 tons back to the City of Ontario that was borrowed. Oyster Pavement Maintenance will be evaluating Wiles Estate where the road is bad and Scenic View will need to be excavated.

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GOVERNMENT FORMS &amp; SUPPLIES 844-224-2326 FORM NO. 10149

Held

March 16, 2020

Trustee Gleisinger met with Mark Danals to discuss the generator for Station #2. All of the old concrete has been torn out. An inspection will need to be done and then new concrete will be poured. The new generator will be delivered April 6. Once installed there is a test that must be performed where the generator has to run for so many hours. Mark can go over it with the Fire Department if they have any questions.

Trustee Gleisinger discussed installing Reclamite on Snodgrass Road. Snodgrass was inspected by Zack Helm from Pavement Technology Inc. and he felt that it was a good candidate for Reclamite. Trustee Gleisinger explained that the Reclamite will keep Snodgrass from having to be chipped and sealed and the Reclamite is half the price. Also, one road would be a good test for now to see how it works.

**Motion #42-2025:** Trustee Gleisinger made a motion to accept the proposal from Pavement Technology, Inc. to install Reclamite on Snodgrass Road between 314 and Rock Road for a total of \$20,565.00, seconded by Trustee Orewiler, motion carried.

Trustee Orewiler addressed Trustee Kochheiser about mentioning he put something in the door when he actually handed him the letter for the Earick Road property. Trustee Kochheiser asked Trustee Orewiler if he had done anything since then and Trustee Orewiler responded no but if the prosecutor comes in, he would be comfortable. Trustee Kochheiser explained that the prosecutor can only do what is in our Zoning Laws. Trustee Kochheiser informed the Board that Zoning Inspector Steve Arnett gave her a paper on the process and the process states that the township sends the resident a certified letter and then after ten days if no response is given then action needs to happen. Trustee Kochheiser felt bad for the resident who complained because there are around 20 cars on the Earick Road property and it probably shouldn't have gotten to that point. When the process states a certified letter, it needs to be a certified letter. Trustee Orewiler clarified that the letter was sent certified and when it was returned to the township, he had personally delivered it. Trustee Kochheiser informed the Board that Steve is supposed to report when he has sent the letter and if after 10 days there is no response to the township the Board can decide how they want to move forward. Trustee Gleisinger added that Steve has talked to Erin at the Prosecutor's office about Earick Road and she is investigating what she can do and Steve has not heard back from Erin. Also, he believed that Scotty handled going to the next step and Steve should be able to look up the file for Fry Rd or Rudy Rd to see what process was used. In these situations, usually the resident does not own the property and the property owner lives out of state. In that instance you have to give them so many days and attempt to contact them three times. Trustee Kochheiser feels the township dropped the ball on both Rocky's property and Earick Rd. Trustee Orewiler informed the Board that five cars have been moved and things are moving along on Rocky's property. Trustee Kochheiser insisted that the township start the process on Rocky's property because she is not comfortable with Trustee Orewiler just handling it. Trustee Kochheiser will contact Steve tomorrow and make sure he has sent letters to both properties and that he knows the process.

Trustee Orewiler addressed Chief Spellman and explained that every time he stops into the station to talk to John gray he is not there and he had talked to him on the phone and John was supposed to update the book on abandoned houses. Trustee Orewiler requested that he have the book by this week. Chief Spellman responded that he is there on Wednesday and will let him know.

Trustee Kochheiser updated the Board on the Open House. The Lion's Club has agreed to help with the Open House and she is meeting with them on

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April 7<sup>th</sup> to see what they are going to help with. Trustee Gleisinger added that the Lion's Club has a grill with a 220 outlet and the Station has 220 outlets and asked Chief Spellman to make sure they work. Trustee Kochheiser asked Fire Inspector Brant if he could be there to support Fire Prevention and promote Smoke Detector Installation and he has agreed to be there.

Trustee Kochheiser asked about the Purchase Agreement for the stock ambulance that was recently purchased. Chief Spellman called Ohio Buys and got an auto response and has not heard anything back. Trustee Kochheiser was informed by Erin from the Prosecutor's Office that if the township does not do this, she will not approve it and Trustee Kochheiser does not know what ramifications there would be for not having the Prosecutor's blessing. Trustee Gleisinger believed that in order for the agreement to be approved the agreement must have a contract number. Trustee Kochheiser informed the Board that there are steps you have to take for State Contracts. The township has to go through Ohio buys to contact the Vendor.

Trustee Kochheiser has not received any updates on the damaged Fire Truck. Rinehart's phone and internet have been out due to the wind storm so Marc texted Trustee Kochheiser and explained that he will do his best to get us an update. At the time of the meeting, they had just got their internet back.

Chief Spellman explained the additional Net2 charge on the bill of \$72.00. Josh who set up the computer explained that the charge is per account that is with the township. They put it on without telling the township and Chief Spellman informed Josh that the township would have appreciated knowing that. When Kirstin, the Fire Department Administrator, was hacked it should have run in the back ground to prevent hackers from moving forward. This is required by HB96. The program defends all the email accounts individually so if someone were to access your account it would be shut down in minutes and freezes the account. They can move your account so you still have access to your email. The training received by each individual was in the Sentinel Package. The township is not paying additional for the training. Net2 just turned it on because it was required by HB96. Trustee Kochheiser explained that she liked the packages but all she is asking is that the township is informed of what it is and allow the township to approve it.

Kochheiser wanted to publicly thank Dennis Gast. She had brought her grandchildren into the station after making sure all the calls were done and FF Gast took his time with them, showed them the fire truck, and was great with them.

Trustee Orewiler informed the Board that he really felt the fire truck situation was two different issues. One the township needs a pumper and then we have the insurance issue where Springfield Township should have another fire truck. He believed that the Board should be able to tell the Fire Department to go get a fire truck for \$450,000 and that a lot of townships have a back- up. His point was to be more proactive on the situation. Trustee Kochheiser responded that the day she finds out if its something we need to make a decision on we can call a special meeting.

FO Hike presented the Board with the February Management Reports that she had emailed to each Trustee for review. The Board signed the reports.

FO Hike informed the Board that over the course of a five-year period, Ohio Edison will be replacing the current lighting with LED lighting. Josh from Ohio Edison had requested the township's decision on whether they wanted to the current lighting to be replaced with 3,000 Kelvin or 4,000 Kelvin LED's. There is also an option to replace the posts however that option would cost money. Trustee Gleisinger preferred the 4,000 Kelvin because he did not know

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if the 3,000 Kelvin would be as bright as the current light fixtures. The Board agreed and did not want to replace any of the posts.

FO Hike explained the Better You, Better Ohio Program. The program is through the BWC and is free for whoever wants to participate. The program is for high-risk industries that have fewer than 250 employees. The program provides health and wellness awareness, education, and training as well as rewards from that can be earned for completing certain tasks. An employee can enroll online following the link on the handout.

**Public Comment:** No Comment

**Motion #43-2026:** Trustee Kochheiser made a motion to adjourn the meeting, seconded by Trustee Orewiler, motion carried.

The meeting adjourned at 7:34 p.m.

APPROVED: *Paul Gleisinger*

ATTESTED: *Amanda Orbe*