

# RECORD OF PROCEEDINGS

Minutes of

## SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held

November 10, 2023

The Board of Trustees met in Regular session with the following members present:

Mr. Paul L. Gleisinger  
Mr. Don A. Daugherty  
Mr. Brad Orewiler  
FO Anita L. Kochheiser  
Chief Adam Spellman

The meeting was called to order at 6:00p.m. by Trustee Gleisinger.  
The Pledge of Allegiance was recited.

**Motion #164-2025:** Trustee Orewiler moved to approve the regular meeting minutes with the correction of the wall needing repaired at Station #2 and not Station #1 for October 27, 2025, seconded by Trustee Gleisinger, motion carried.

The following bills were presented for payment:

1046-2025	Charles Kleilein	\$1,856.99
1047-2025	Samuel Kleilein	\$1,904.01
1049-2025	Amanda Hike	\$75.41
1051-2025	Harvey Bachmann	\$708.53
1052-2025	Laverne Bickers	\$401.53
1053-2025	Joshua Bradley	\$1,094.43
1054-2025	Justin Brant	\$1,701.98
1055-2025	Luke Bruce	\$1,812.96
1056-2025	Cody Burden	\$1,636.20
1057-2025	Michael Carey	\$1,653.55
1058-2025	Roger Chambers	\$162.37
1059-2025	Priscilla Dipadova	\$736.09
1060-2025	Addison Fonner	\$935.84
1061-2025	Kyle Foust	\$1,561.73
1062-2025	Dennis Gast	\$1,764.71
1063-2025	Dustin Gray	\$486.77
1064-2025	John Gray	\$1,721.47
1065-2025	Kirstin Gray	\$1,364.86
1066-2025	Gabriel Ivy	\$328.37
1067-2025	Tanner Keinath	\$327.87
1068-2025	Christopher Kohler	\$1,443.46
1069-2025	Ellen Meredith	\$1,510.76
1070-2025	Richard Metzger	\$1,608.55
1071-2025	Reece Miller	\$1,563.49
1072-2025	Lucas Morton	\$1,671.79
1073-2025	Christopher Ott	\$1,733.58
1074-2025	Benjamin Ricker	\$2,368.82
1075-2025	Noah Sgambellone	\$593.87
1076-2025	Anthony Shelton	\$1,888.37
1077-2025	Colton Shelton	\$668.57
1078-2025	Jonathan Smith	\$1,769.63
1079-2025	Adam Spellman	\$2,163.05
1080-2025	Jarrod Strouth	\$1,634.52
1081-2025	Ryan Swank	\$1,178.07
1082-2025	Angelo Tino	\$1,714.95
1083-2025	Michael Volz	\$1,755.98
1084-2025	Michael Wilson	\$2,082.21
1086-2025	Internal Revenue Service	\$10,076.72
1087-2025	Prudential Retirement	\$2,431.00
1088-2025	Ohio Police and Fire Pension Fund	\$59,557.13
1089-2025	Ohio Public Employees Retirement	\$6,667.20
1090-2025	Medical Mutual of Ohio	\$54,004.92

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45279	Park National Bank H.S.A. Account	\$529.00
45280	Keller Auto Parts, Inc.	\$302.07
45281	Mar Zane, Inc.	\$313.04
45282	All American Fire Equipment, Inc.	\$562.23
45283	Amazon Capital Services	\$298.82
45284	Becker Farms Maintenance, LLC.	\$281.95
45285	Central Ohio EMS Training	\$1,195.00
45286	Crash Course Village	\$1,000.00
45287	Denny's Auto Electric & Performance	\$12,593.03
45288	Embroidery Warehouse & Screenprint	\$942.00
45289	Henry Schein	\$22.56
45290	Home Depot Credit Services	\$146.23
45291	Hursh Drugs, Inc.	\$127.20
45292	Image Trend, LLC.	\$13,421.10
45293	Interstate Battery N.C.O	\$97.60
45294	Magic Garage Door, Inc.	\$2,340.00
45295	Net2 Services	\$1,352.00
45296	O.E. Meyer Co.	\$26.04
45297	Ohio Health Corp. DBA Workable	\$495.00
45298	Smetz's Tire & Service Center	\$693.56
45299	Versatile VOIP	\$443.90
45300	Verizon Wireless	\$200.71
45301	Xerox Financial Services	\$72.46
45302	Ag Pro	\$12.99
45303	Speedway SuperAmerica, LLC.	\$1,891.75
45304	Mid-Ohio Trophy & Awards	\$12.00
45305	Treasurer, State of Ohio	\$840.00
45306	Amazon Capital Services	\$15.94
45307	Clemons-Nelson & Associates, Inc.	\$250.00
45308	Postmaster	\$234.00
45309	Richland County Township Association	\$80.00
45310	Columbia Gas	\$853.89
45311	City of Ontario-Water/Sewer Bill	\$122.90
45312	Charter Communications	\$963.72
45313	Ohio Edison	\$2,185.80
45314	Rinehart-Walter-Danner Ins.	\$33,543.00
45315	Rumpke	\$138.96
45316	Shelby Printing	\$315.00
45317	Modern Office Methods	\$251.20

Total Payments: \$261,488.96

Motion #165-2025: Trustee Orewiler made a motion to pay the bills, seconded by Trustee Daugherty, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer

Present: Craig Hunt, AC Shelton, Ted Wendling, Jerrod Strouth, Nathan Volz, and Amanda Hike.

Ted Wendling from Rhinehart went over the coverage for the Health Plan. The monthly premiums increased 32.74% due to several claims that have been submitted. The township could consider going to the next highest

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deductible or spousal waivers. They could put together a questionnaire to see how many spouses can get insurance through their employer to see if that would be a viable option. FO Kochheiser asked if the township went with the \$5,000.00 deductible how much would that increase the premiums? Wendling responded that the premiums would increase by 18% versus 32.74%. Trustee Gleisinger would like to go into executive session to discuss what direction the Trustees are going to go.

Chief Spellman presented the Board with the Operational Report for the month of October.

Chief Spellman received a resignation letter from full-time Firefighter Kyle Foust. He accepted a position at another location and his last day will be November 13<sup>th</sup>.

**Motion #166-2025:** Trustee Gleisinger made a motion to accept the resignation of Kyle Foust as a full-time FF and we will keep him on as a part-time FF, effective November 14<sup>th</sup>, 2025, seconded by Trustee Orewiler, motion carried.

Chief Spellman would like to recommend P/T FF Lucas Morton to a full-time position to take the place of Kyle Foust's position. Trustee Gleisinger would like to wait on replacing the position that Kyle Foust occupied because Brody Warner is coming back from military leave. Chief Spellman was going to place Lucas Morton into the float position and will need to check the Safer Grant because the grant is based on the number of employees the township has. Trustee Gleisinger would like to run some numbers before the Trustees decide on anything because the health insurance could be \$60,000 for one person and the pension 24%. Also, Chief recommended Scott Gerber for a part-time FF position. Scott worked for Springfield in the past and currently works for Galion. He is a FF/Medic. He left Springfield for a full-time position in Galion.

**Motion #167-2025:** Trustee Gleisinger made a motion to hire Scott Gerber. PT FF/Medic effective December 13, 2025, provided he passes his physical and agility testing with a one-year probationary period, seconded by Trustee Orewiler, motion carried.

Chief recommended Kimora Wong for Part-time FF hire. Kimora Wong is currently sponsored by the Township for training and she will be completing her Firefighter One Test this week.

**Motion #168-2025:** Trustee Orewiler made a motion to hire Kimora Wong as a Part-time FF effective December 13, 2025, provided she passes her physical and agility testing with a one-year probationary period, seconded by Trustee Gleisinger, motion carried.

Adam Gongwer is shutting down his platform at the beginning of the year and Trustee Gleisinger talked to Chip and Adam about how to move forward with maintaining our website. Chip said he would host the township website at no charge if the township kept the same website, made zero changes, and the township maintains the website.

The Road Department has started winterizing some equipment, picked up leaves a couple of days and will continue doing more of the same.

Trustee Daugherty finally got a quote from Generac for \$90,916.76. This is all on State Bid and that price will include everything to put the new generator in, except for what Al Berger has already quoted us for the engineering. FO Kochheiser said she needed a bill to pay the downpayment so they can begin the work.

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**Motion #169-2025:** Trustee Gleisinger made a motion to accept the Generac bid at a cost of \$90,916.76 to be paid 50% from the Fire Fund and 50% from the General Fund, seconded by Trustee Daugherty, motion carried.

Trustee Orewiler updated the Board on the Lewis Rd. situation. The situation should be taken care of in the next 30 days.

FO Kochheiser emailed the Management reports last week to the Trustees and needed signatures from the Trustees. Trustees signed.

FO Kochheiser read her resignation letter regarding her current elected Fiscal Officer Position to the Trustees effective December 31<sup>st</sup>, 2025. She has been elected for the position of Springfield Township Trustee effective January 1<sup>st</sup>, 2026.

**Motion #170-2025:** Trustee Orewiler made a motion to accept the resignation of FO Kochheiser regarding her current elected Fiscal Officer position, effective December 31<sup>st</sup>, 2025, seconded by Trustee Gleisinger, motion carried.

FO Kochheiser read the Letter of Interest from current FO Assistant Amanda Hike for the vacant position of Fiscal Officer to the Trustees.

**Motion #171-2025:** Trustee Gleisinger made a motion to appoint Amanda Hike to the remainder of the Fiscal Officer term, effective January 1<sup>st</sup>, 2026, provided she is bonded and upon a roll call vote Trustee Gleisinger voted "Aye", Trustee Daugherty Abstained, and Trustee Orewiler voted "Aye", motion carried.

FO Kochheiser informed the Board that a new Cyber Security Policy was passed September 25, 2025, and the township had an existing Cyber Security Policy in place since 2021 so the Trustees will need to rescind the old motion.

**Motion #172-2025:** Trustee Gleisinger made a motion to rescind Motion #158-2021, seconded by Trustee Orewiler, motion carried.

**Public Comment:** Craig Hunt asked if the Sandusky Township Levy passed and if it was due to what Springfield charges them. Trustee Gleisinger said that it is probably for the mutual aid agreement the township provides.

**Motion #173-2025:** Trustee Gleisinger made a motion to go into executive session at 7:15 pm for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing; seconded by Trustee Orewiler, motion carried.

**Motion #174-2025:** Trustee Gleisinger made a motion to return to regular session at 7:45 pm, seconded by Trustee Orewiler, motion carried.

**Motion #175-2025:** Trustee Orewiler made a motion to adjourn the meeting, seconded by Trustee Gleisinger, motion carried.

The meeting adjourned at 7:48 p.m.

APPROVED:



ATTESTED:

