

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 29, 2020

The Board of Trustees met in Regular session with the following members present:

- Mr. Paul L. Gleisinger
- Mr. Don A. Daugherty
- Mr. Brad Orewiler-Absent
- FO Anita L. Kochheiser
- Chief Adam Spellman

The meeting was called to order at 6:00p.m. by Trustee Gleisinger.
The Pledge of Allegiance was recited.

Motion #147-2025: Trustee Daugherty moved to approve the regular meeting minutes of September 15, 2025, seconded by Trustee Gleisinger, motion carried.

The following bills were presented for payment:

895-2025	Charles Kleilein	\$1,758.50
896-2025	Samuel Kleilein	\$1,839.29
898-2025	Amanda Hike	\$100.50
900-2025	Harvey Bachmann	\$1,225.61
901-2025	Laverne Bickers	\$421.32
902-2025	Joshua Bradley	\$1,094.43
903-2025	Justin Brant	\$1,701.98
904-2025	Luke Bruce	\$1,972.75
905-2025	Cody Burden	\$1,028.01
906-2025	Michael Carey	\$1,653.55
907-2025	Collin Crider	\$198.06
908-2025	Priscilla Dipadova	\$1,020.49
909-2025	Addison Fonner	\$724.52
910-2025	Kyle Foust	\$1,396.28
911-2025	Dennis Gast	\$2,818.79
912-2025	Dustin Gray	\$392.50
913-2025	John Gray	\$1,721.47
914-2025	Kirstin Gray	\$1,364.86
915-2025	Gabriel Ivy	\$645.47
916-2025	Tanner Keinath	\$631.13
917-2025	Christopher Kohler	\$1,443.46
918-2025	Ellen Meredith	\$1,510.76
919-2025	Richard Metzger	\$1,608.55
920-2025	Reece Miller	\$1,727.70
921-2025	Lucas Morton	\$1,815.59
922-2025	Christopher Ott	\$1,707.57
923-2025	Benjamin Ricker	\$1,754.39
924-2025	Noah Sgambellone	\$629.10
925-2025	Anthony Shelton	\$1,888.37
926-2025	Colton Shelton	\$1,695.40
927-2025	Jonathan Smith	\$1,653.00
928-2025	Adam Spellman	\$2,163.05
929-2025	Jarrood Strouth	\$1,559.92
930-2025	Ryan Swank	\$859.19
931-2025	Michael Thomas	\$368.77
932-2025	Angelo Tino	\$1,577.10
933-2025	Michael Volz	\$2,271.44
934-2025	Michael Wilson	\$2,297.26
936-2025	Steven Arnett	\$506.57
937-2025	Donald Daugherty	\$1,782.42
938-2025	Paul Gleisinger	\$1,453.60
939-2025	Anita Kochheiser	\$1,323.93
940-2025	Bradley Orewiler	\$1,761.85

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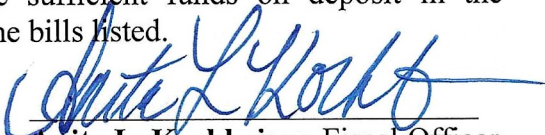
September 29, 2025

942-2025	Internal Revenue Service	\$10,358.76
943-2025	Ohio Deferred Compensation	\$1,000.00
944-2025	Ohio Department of Taxation	\$5,833.44
945-2025	School District Income Tax	\$640.87
946-2025	Prudential Retirement	\$2,431.00
947-2025	Ohio Police and Fire Pension Fund	\$40,867.59
948-2025	Ohio Public Employees Retirement Service	\$4,991.50
949-2025	Medical Mutual of Ohio	\$47,659.45
45184	Park National Bank H.S.A. Account	\$529.00
45185	City of Mansfield	\$606.17
45186	City of Ontario, Ohio	\$238.15
45187	Mar Zane Inc.	\$310.46
45188	Elan Financial Services	\$39.99
45189	Newswanger Machine	\$131.91
45190	A&M Fire and Safety Equip. Inc.	\$285.74
45191	All American Fire Equipment, Inc.	\$623.26
45192	Amazon Capital Services	\$316.03
45193	Farm & Home Hardware	\$1,299.00
45194	Napa Auto Parts-COL222	\$121.83
45195	Ohio Fire Chiefs' Association	\$250.00
45196	Ontario Truck Center	\$500.00
45197	Phoenix Safety Outfitters	\$3,758.90
45198	Stryker Sales Corp.	\$257.30
45199	Verizon Wireless	\$324.72
45200	Parr Public Safety Equipment	\$37.38
45201	Elan Financial Services	\$4,586.89
45202	Elan Financial Services	\$207.64
45203	Kirstin Gray	\$1,186.44
45204	Adam Spellman	\$823.44
45205	Anthony Shelton	\$492.24
45206	Vision Service Plan-OH	\$528.41
45207	Colonial Life	\$1,342.95
45208	Home Depot Credit Services	\$58.87
45209	Bowling Green State University	\$1,220.00
45210	John D. Preuer & Associates, Inc.	\$148.36
45211	Mar Zane Inc.	\$4,070.08

Total Payments: \$197,146.27

Motion #148-2025: Trustee Daugherty made a motion to pay the bills, seconded by Trustee Gleisinger, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.


Anita L. Kochheiser, Fiscal Officer

Present: Craig Hunt, Nathan Volz, AC Anthony Shelton, Cody Burden, AJ Fonner, Jerrod Strouth, and Amanda Hike.

Chief Spellman conducted interviews last Wednesday to fill the FT vacancy left by Colton Shelton being moved to part-time, and as a result recommends promoting part-time FF Cody Burden to full-time as a FFII/EMT. Cody will have to attend paramedic school.

Motion #149-2025: Trustee Daugherty made a motion to hire Cody Burden for full-time FFII/EMT effective Oct. 4, 2025, with a one year

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probationary period, provided he timely completes paramedic school, seconded by Trustee Gleisinger, motion carried.

Chief Spellman advised the Board that the Fire Department will need mounts for the new heart monitors so they can be mounted in the trucks. All that is needed is three brackets and the cost will be \$2,700.00. Trustee Daugherty mentioned possibly a better bracket system through Stryker, which Jerrod will do research and bring back to the next meeting.

Chief Spellman received an email from Net2 advising the Chief that there are 7 computers in the department that will are running Windows 10 and need to have Windows 11. The computers cannot be upgraded and will need to be replaced. Chief will verify the number of computers that need replaced for accuracy and will bring to the next meeting.

Trustee Gleisinger updated the Board on the Road Department. When Kokosing asphalted Alta West, a driveway on the road ended up a little high. The driveway was repaved and came out nice. The Road Department ordered 250 tons of millings for the berms. Trustee Daugherty asked if they called around because there is a cheaper price at \$14.00 a ton. The millings have already been purchased. Jamison was called to fix the water tank at the garage. On Woodbine, a drive pipe went bad and had to be replaced. At the last meeting the Board talked about the concrete for the North Drive @ the Road Dept.. The Road Department called Amcrete and they are very busy, however they did get two other quotes. One quote is from Armstrong at \$14,560.00 and the other from Concrete Specialist for \$13,236.00. The Board decided to go with Armstrong because their work is known and of good quality and they have not heard of Concrete Specialist, nor do they know their quality of work.

Motion #150-2025: Trustee Daugherty made a motion to accept the quote from Armstrong Construction for \$14,560.00 to concrete the North Drive of the Road Department, due to the fact Armstrong goes above and beyond with their work and the township has no knowledge of Concrete Specialist’s work, seconded by Trustee Gleisinger, motion carried.

Alta West had a centerline before it was asphalted, and the center line needs to be replaced. Trustee Geisinger obtained a quote through Kokosing for \$2,310.00.

Motion #151-2025: Trustee Gleisinger made a motion to accept the quote through Kokosing in the amount of \$2,310.00 for the centerline stripping of Alta West Road, seconded by Trustee Daugherty, motion carried.

Trustee Gleisinger informed the Board that by September 30th the township would need a resolution to adopt the new Cybersecurity Policy.

Motion #152-2025: Trustee Gleisinger made a resolution whereas the State of Ohio has implemented Ohio Revised Code 9.64, enacted in HB 96 (136th G.A.), requiring all local governments and jurisdictions to establish a cybersecurity policy by September 30th, 2025; and whereas the purpose of this requirement is to strengthen protections of public data, information systems, and technology resources from cybersecurity threats and risks; whereas Springfield Township recognizes the importance of safeguarding sensitive and confidential information entrusted to Springfield Township; and whereas a draft Cybersecurity Policy has been prepared and reviewed by staff and is recommended for adoption as a framework for compliance with Ohio Revised Code 9.64 and HB 96; and whereas the policy provides guidance on access control, system security, data protection, incident response, training and vendor management, while requiring consultation with IT professionals and legal counsel for implementation and customization; Now therefore, be it resolved by

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the Board of Trustees of Springfield Township, Richland County, Ohio that: the attached Cybersecurity Policy is hereby adopted as the official policy of Springfield Township. This policy shall take effect immediately, with adoption required by September 30, 2025, and implementation of technical and training requirements no later than June 30th, 2026, as provided by the Ohio Auditor of State. The Board of Trustees shall distribute the adopted policy to all township departments, employees, and relevant contractors, and to ensure compliance in partnership with IT providers and legal counsel. The resolution shall be in full force and effect upon its passage and adoption by the Springfield Township Board of Trustees, seconded by Trustee Daugherty and upon a roll call vote all members voted "Aye".

Trustee Daugherty received confirmation today that Springfield Township is now in Sourcewell's system and has an identification number. As soon as Al Berger (AJB Engineering) is back, Trustee Daugherty will have a conference call with him and Generac to get the project moving. Generac will then get the information from Sourcewell and Sourcewell will make the deal with Generac for pricing. The township will move forward from there. Trustee Daugherty will update the Board on the progress of the project at the next meeting.

The 2023/2024 Audit of Springfield Township had to be filed with the State by September 30, 2025. FO Kochheiser received an email from Brenden Balestra who conducted the audit. The email contained the report for the audit with no comments attached. This means that the township had a perfect audit. Final report will be emailed and then FO Kochheiser will forward the email to the Trustees. A Representation letter will need to be signed and sent back to Balestra, and he will need to know if the Trustees would like to request a formal meeting to discuss anything. Trustees signed the letter and denied wanting a meeting with Balestra.

FO Kochheiser discussed use of One Ohio opioid money for purchase of the heart monitors. The Case Manager at Brown Greer, the firm that ssists with the spending of the opioid funds, has stated that the funds can't be used for the heart monitors. Use of funds for other than remediation of opioid addiction is disfavored.

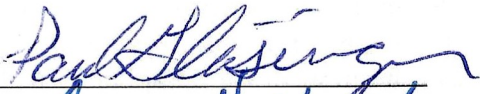
Public Comment: Jerrod Strouth said that Penncare will bring a bracket to the Fire Department to show the Trustees how the mount works. Also, that current monitors will fit into the brackets.

Craig Hunt saw Springfield Township ambulance behind his house and asked if the Fire Department had an issue with any trees in the alley. It is an alley that Ontario is to maintain and maybe the township could call Ontario to cut some of those branches. Trustee Gleisinger will call Jody, the Street Supervisor and see if he can address the situation. If it's theirs, they will take care of it.

There being no further business to come before the Board,

Motion #153-2025: Trustee Gleisinger made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 6:47pm.

APPROVED 
ATTESTED 