

# RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held

September 2, 2025

The Board of Trustees met in Regular session with the following members present:

Mr. Paul L. Gleisinger  
 Mr. Don A. Daugherty  
 Mr. Brad Orewiler  
 FO Anita L. Kochheiser  
 Chief Adam Spellman

The meeting was called to order at 6:00p.m. by Trustee Gleisinger.  
 The Pledge of Allegiance was recited.

**Motion #131-2025:** Trustee Orewiler moved to approve the regular meeting minutes of August 18, 2025, seconded by Trustee Daugherty, motion carried.

The following bills were presented for payment:

796-2025	Charles Kleilein	\$1,758.50
797-2025	Samuel Kleilein	\$1,839.30
799-2025	Amanda Hike	\$108.87
801-2025	Harvey Bachmann	\$532.19
802-2025	Laverne Bickers	\$579.56
803-2025	Joshua Bradley	\$1,783.88
804-2025	Justin Brant	\$1,701.98
805-2025	Luke Bruce	\$1,490.69
806-2025	Cody Burden	\$1,256.10
807-2025	Michael Carey	\$2,245.67
808-2025	Roger Chambers	\$323.92
809-2025	Priscilla Dipadova	\$907.57
810-2025	Addison Fonner	\$288.72
811-2025	Kyle Foust	\$1,934.23
812-2025	Dennis Gast	\$1,764.71
813-2025	Dustin Gray	\$348.87
814-2025	John Gray	\$1,759.70
815-2025	Kirstin Gray	\$1,364.86
816-2025	Gabriel Ivy	\$68.80
817-2025	Tanner Keinath	\$68.55
818-2025	Christopher Kohler	\$3,227.29
819-2025	Ellen Meredith	\$1,547.37
820-2025	Richard Metzger	\$1,608.55
821-2025	Reece Miller	\$1,919.32
822-2025	Lucas Morton	\$1,658.69
823-2025	Christopher Ott	\$1,732.42
824-2025	Benjamin Ricker	\$1,754.39
825-2025	Noah Sgambellone	\$2,184.23
826-2025	Anthony Shelton	\$1,888.37
827-2025	Colton Shelton	\$1,644.95
828-2025	Jonathan Smith	\$992.71
829-2025	Adam Spellman	\$2,163.05
830-2025	Jarrod Strouth	\$2,084.29
831-2025	Ryan Swank	\$726.31
832-2025	Michael Thomas	\$364.92
833-2025	Angelo Tino	\$1,577.10
834-2025	Michael Volz	\$2,187.85
835-2025	Michael Wilson	\$1,894.66
837-2025	Steven Arnett	\$506.57
838-2025	Donald Daugherty	\$1,782.42
839-2025	Paul Gleisinger	\$1,453.60
840-2025	Anita Kochheiser	\$1,323.93
841-2025	Bradley Orewiler	\$1,761.85

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843-2025	Internal Revenue Service	\$11,853.50
844-2025	Prudential Retirement	\$2,381.00
845-2025	Ohio Deferred Compensation	\$1,000.00
846-2025	Ohio Department of Taxation	\$3,759.19
847-2025	School District Income Tax	\$375.09
848-2025	Ohio Police and Fire Pension Fund	\$42,081.91
849-2025	Ohio Public Employees Retirement	\$4,991.50
850-2025	Medical Mutual of Ohio	\$48,658.94
45122	Park National Bank H.S.A. Account	\$529.00
45123	City of Mansfield	\$423.62
45124	City of Ontario, Ohio	\$157.78
45125	Amazon Capital Services	\$200.07
45126	Cole Distributing, Inc.	\$476.33
45127	Ag Pro	\$4.49
45128	All American Fire Equipment	\$27.12
45129	Bound Tree Medical, LLC	\$1,515.27
45130	Graham Automall	\$492.00
45131	Stericycle, Inc.	\$83.11
45132	Stryker Sales Corp.	\$58.65
45133	MTech Inc.	\$7,695.00
45134	Amazon Capital Services	\$28.95
45135	Napa Auto Parts-COL222	\$545.70
45136	Home Depot Credit Services	\$22.18
45137	Colonial Life	\$1,365.70
45138	Net2 Services	\$1,457.93
45139	Versatile VOIP	\$442.16
45140	Treasurer of the State of Ohio	\$1,074.00
45141	Xerox Financial Services	\$72.46
45142	Verizon Wireless	\$200.87
45143	Modern Office Methods	\$251.20

Total Payments: \$192,336.23

**Motion #132-2025:** Trustee Orewiler made a motion to pay the bills, seconded by Trustee Daugherty, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

  
Anita L. Kochheiser, Fiscal Officer

**Present:** Craig Hunt, AC Shelton, Nathan Volz, Kyle Foust, Steve Arnett, and Amanda Hike.

Chief Spellman requested the Board to approve the purchase of a new rescue saw. The one on the truck now is 20 years old and had to have work done to it. A new saw would be smaller and safer to go up the ladder with. The saw would be gas powered and would cost \$1,559.98 from Ag Pro. Charlie from the Road Department can utilize the old saw. Board Approved.

Chief Spellman requested to move Colton Shelton from full-time Firefighter/EMT to part-time due to his inability to obtain the required paramedic certification. If in the future Colton obtains his paramedic certification, he would be eligible for reinstatement to full-time status as positions become available.



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**Motion #133-2025:** Trustee Gleisinger made a motion to move Colton Shelton from full-time Firefighter/EMT to part-time Firefighter/EMT effective September 20<sup>th</sup>, 2025, seconded by Trustee Orewiler, motion carried.

Chief Spellman asked permission from the Board to post a position for full-time because of the change in Colton Shelton’s status to part-time. Board Approved.

Mr. Clay Frye, Director of Operations for Pioneer wrote a letter to thank Springfield Township for donating equipment to the Pioneer Program. In the barn, we have a couple of saws and a weed whacker that are old/broken, and some 2-inch hoses. Chief Spellman asked the Board if the department could donate these items to Pioneer for their program. Board Approved if the items have no value to the township.

Chief Spellman received the results from the pump testing for the engines and all of them passed.

Trustee Gleisinger updated the Board on the Road Department. They have been mowing roads and cemeteries and helped Sandusky Twp. with tile work. Charlie also gave information needed for the Ohio Plan.

Trustee Gleisinger received a request from West Creek Conservancy for approval of the grant application to Clean Ohio Greenspace FY26 Program for Camp Avery Hand. This grant would allow trails to be opened up at the camp as well as fishing in the ponds and possibly camping.

**Resolution #134-2025:** Trustee Gleisinger made a resolution whereas the township of Springfield hereby supports West Creek Conservancy’s Clean Ohio Greenspace Grant application to the Ohio Public Works Commission for the conservation and preservation of Camp Avery Hand-Clear Fork Conservation Project. The Trustees hereby respectfully request that the Ohio Public Works Commission give favorable consideration to West Creek Conservancy’s Clean Ohio Greenspace Grant application for funding, that the Clerk of the Township Trustees is hereby directed to forward a certified copy of this Resolution to West Creek Conservancy to the attention of Derek Schafer, PO Box 347113, Parma, Ohio 44134, it is found and determined that all formal actions of this Township Trustee concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Township Trustee and that all deliberations and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of Springfield Township, and for further reason that this measure is necessary due to the upcoming grant application deadline, and this Resolution shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Township Trustee, otherwise from and after the earliest period allowed by law, seconded by Trustee Orewiler and upon a roll call vote all members voted “Aye”.

Trustee Gleisinger has gathered all the needed information for the Ohio Plan and he will contact the insurance company to make sure they have everything they need.

Trustee Daugherty met with Mr. Berger (AJB Engineering Consultants, LLC) concerning the generator for Station #2 and received an estimate for his design/engineering work only. Trustee Daugherty also met with two other companies for a quote, and they were not interested in doing the job. The design work for the project was estimated to be \$9,075.00, the bidding service



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\$1,200.00, and overseeing the construction \$3,575.00. All prices are not to be exceeded so it could be less depending on the time needed and Mr. Berger's

involvement in the project. To get started, he will need his estimate approved. Trustee Gleisinger would like to move forward. Trustee Gleisinger asked Trustee Daugherty if he investigated the difference between gas and diesel for the generator. Trustee Daugherty did and to purchase a gas generator, different materials would be needed than is already available so it would end up costing as much as the diesel generator.

**Motion #135-2025:** Trustee Daugherty made a motion to accept the quote from AJB Engineering Consultants, LLC, totaling \$14,750 for engineering work, putting together a bid packet, and overseeing the generator project @ St #2, seconded by Trustee Gleisinger, and upon a roll call vote all members voted "Aye".

Trustee Daugherty also was contacted by Sourcewell, a company that uses cooperative purchasing, which is procurement conducted by or on behalf of one or more government units for use by other government units. Because Sourcewell provides services through the government they would not have to bid out the project and would save AJB Engineering time on the bid specs. Mr. Burger would turn his work over to Sourcewell and they would contract the electrician and the contractor that was suggested by AJB Engineering. Once registered with Sourcewell the Township would be able to utilize their services on future projects as well. Chief Spellman commented that Sourcewell also helps procure fire equipment and this service would be beneficial to the township in the future. Trustee Gleisinger agreed.

Trustee Orewiler brought to the Board's attention that the Road Department's driveway on the North side has been patched several times, and the township should do something more than just patching to fix the driveway. Trustee Daugherty informed Trustee Orewiler that the driveway was chipped and sealed and the Road Department tore it out, he agreed the driveway needed some attention. Trustee Gleisinger suggested the driveway repair should take place when all the roads are tarred and chipped next year and the driveway be added to that project.

Trustee Orewiler reminded the Board about the concrete at Station #1 that had been discussed earlier as a project for next year, however he asked if the township could possibly patch the concrete. Trustee Orewiler decided the project could wait until next year.

Trustee Orewiler has been working with residents on Rock Road concerning the shed they had just built on their property. The shed is 16X20 and became a zoning issue due to the drainage of the water. If it rains, the water drowns the neighbor's house. They were in the building process when the Sewer and Water Department looked at it.

Trustee Orewiler informed the Board that the Road Department had a chance to use the new camera on Lewis Rd. They discovered there is no pipe going from the catch basin to the South. The Road Department could put a pipe in for the resident however they mentioned the township does not provide those services for anyone else. Trustee Gleisinger commented that if the resident pays for the material up front, then the resident can wait for the Road Department to have time to install the pipe.

FO Kochheiser informed the Board that the Walcrest Lighting District Assessment is due to be recertified to include the tax years 2025 through 2029. The township has enough money in the Walcrest Lighting Fund so that no increase would be necessary at this time.



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**Resolution #136-2025:** Trustee Gleisinger made a Resolution establishing the property tax assessment amount within the Walcrest Lighting

District for the Tax Years 2025-2029. No increase is necessary as the township has sufficient revenue to pay the Ohio Edison Bills for said district at the current assessment rates. Commencing with tax year 2025 through tax year 2029, each homeowner in the Walcrest Lighting District will be assessed at \$46.00 per parcel, with an adjoining vacant lot parcel being assessed at \$23.00 per parcel. Undeveloped lots without a paved road and street lighting will not be charged an assessment, seconded by Trustee Daugherty, and upon a roll call vote all members voted "Aye."

FO Kochheiser gave the Board information on the VSP renewal last meeting and asked if the Board wanted to make any changes or continue with the current plan. Trustee Orewiler would like to keep the same coverage with no changes. Trustee Daugherty agreed.

**Motion #137-2025:** Trustee Orewiler made a motion to renew the VSP Vision Care Plan effective December 1<sup>st</sup>, 2025, for one year, continuing the same plan with no changes, seconded by Trustee Daugherty, motion carried.

FO Kochheiser informed the Board that a resolution is needed to accept the 2026 tax budget from the budget commission which the Board approved in July.

**Resolution #138-2025:** Trustee Gleisinger made a Resolution to Accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor, seconded by Trustee Daugherty, and upon a roll call vote all members voted "Aye".

Due to staffing changes within the Safer Grant, the insurance line item in the grant ran out of funds. Therefore, FO Kochheiser had to do an Appropriation Transfer from one line item into the insurance line item in order to pay the insurance bills for the remainder of 2025.

**Resolution #139-2025:** Trustee Gleisinger made a resolution to Realign the permanent appropriation resolution by modifying appropriations within the Safer Grant Fund from line item 2904-220-190-0000 to line item 2904-220-220-0000 in the amount of \$20,000.00. The purpose of this realignment is to allow the Fiscal Officer to pay insurance premiums for those employees paid from the SAFER Grant for the remainder of 2025, seconded by Trustee Orewiler and upon a roll call vote all members voted "Aye".

Trustee Gleisinger asked Chief Spellman about the heart monitors mentioned in the last meeting. Chief Spellman talked to Avita and Med Central and they don't offer monetary help on big equipment such as heart monitors. He is currently trying to get better pricing on shipping to save some money. Trustee Gleisinger asked if the township had a Fed-Ex account? If the department had their own account shipping could possibly be lowered. Trustee Gleisinger asked FO Kochheiser if that is something the township could do? FO Kochheiser responded possibly but sounds like the company makes money off the shipping and they would not want us to use our own shipping account.

Chief Spellman mentioned to the Board that sometime in July, Gracie's email account was compromised. Net 2 could protect the entire township for \$840 a year as well as educate users and provide identity protection. This will not eliminate accounts getting compromised, but it will greatly reduce the problem. Trustee Gleisinger suggested Chief Spellman ask Chip about what he



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is doing for the new Cyber Security Laws, so the township is not paying for something twice and bring it back to the next meeting.

**Public Comment:** Craig Hunt asked the Board if the generator at station #2 was working and what it would take to fix it. Chief Spellman responded to fix the generator would cost \$16,000 plus the current generator does not power the whole station which is necessary if they have to set up a Safe Haven. Craig Hunt asked what the township will do with the old generator? Trustee Orewiler responded that the township would probably scrap it out. Craig Hunt asked about the pipe the township is going to install Lewis Rd., is that the same size the lady on the same road needs to purchase? Trustee Orewiler responded yes it would be 12 inches.

There being no further business to come before the Board,

**Motion #140-2025:** Trustee Orewiler made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 7:19pm.

APPROVED   
ATTESTED 