

# RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ May 12, 2025 20 \_\_\_\_\_

The Board of Trustees met in Regular session with the following members present:

Mr. Paul L. Gleisinger  
Mr. Don A. Daugherty  
Mr. Brad Orewiler  
FO Anita L. Kochheiser  
Chief Adam Spellman

The meeting was called to order at 6:00p.m. by Trustee Gleisinger.  
The Pledge of Allegiance was recited.

**Motion #68-2025:** Trustee Daugherty moved to approve the regular meeting minutes of April 28, 2025, seconded by Trustee Gleisinger, motion carried.

The following bills were presented for payment:

|          |   |             |
|----------|---|-------------|
| 420-2025 | Charles Kleilein                        | \$1,758.50  |
| 421-2025 | Samuel Kleilein                         | \$1,839.29  |
| 423-2025 | Amanda Hike                             | \$100.50    |
| 425-2025 | Harvey Bachmann                         | \$708.53    |
| 426-2025 | Laverne Bickers                         | \$351.56    |
| 427-2025 | Joshua Bradley                          | \$1,164.91  |
| 428-2025 | Justin Brant                            | \$1,701.98  |
| 429-2025 | Roger Chambers                          | \$323.92    |
| 430-2025 | Adam Crider                             | \$759.99    |
| 431-2025 | Collin Crider                           | \$1,687.43  |
| 432-2025 | Priscilla Dipadova                      | \$381.29    |
| 433-2025 | Kyle Foust                              | \$2,244.83  |
| 434-2025 | Dennis Gast                             | \$729.47    |
| 435-2025 | Dustin Gray                             | \$558.99    |
| 436-2025 | John Gray                               | \$3,453.19  |
| 437-2025 | Kirstin Gray                            | \$1,364.86  |
| 438-2025 | Christopher Kohler                      | \$1,911.91  |
| 439-2025 | Ellen Meredith                          | \$1,568.42  |
| 440-2025 | Richard Metzger                         | \$1,608.55  |
| 441-2025 | Reece Miller                            | \$1,810.48  |
| 442-2025 | Lucas Morton                            | \$352.18    |
| 443-2025 | Christopher Ott                         | \$1,704.69  |
| 444-2025 | Benjamin Ricker                         | \$1,705.65  |
| 445-2025 | Brian Rogers                            | \$134.58    |
| 446-2025 | Noah Sgambellone                        | \$1,608.90  |
| 447-2025 | Anthony Shelton                         | \$2,377.45  |
| 448-2025 | Colton Shelton                          | \$1,849.15  |
| 449-2025 | Jonathan Smith                          | \$678.94    |
| 450-2025 | Adam Spellman                           | \$2,163.05  |
| 451-2025 | Jarrold Strouth                         | \$2,090.02  |
| 452-2025 | Ryan Swank                              | \$1,217.92  |
| 453-2025 | Angelo Tino                             | \$1,705.88  |
| 454-2025 | Michael Volz                            | \$2,292.34  |
| 455-2025 | Michael Wilson                          | \$2,522.17  |
| 456-2025 | Brody Worner                            | \$1,398.24  |
| 458-2025 | Internal Revenue Service                | \$11,465.45 |
| 459-2025 | Prudential Retirement                   | \$2,553.00  |
| 460-2025 | Ohio Department of Taxation             | \$5,370.04  |
| 461-2025 | School District Income Tax              | \$472.47    |
| 462-2025 | Ohio Police and Fire Pension Fund       | \$40,573.07 |
| 463-2025 | Ohio Public Employees Retirement System | \$5,048.20  |
| 42575    | Richland Bank H.S.A. Account            | \$479.00    |
| 42576    | City of Mansfield                       | \$509.67    |

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|       |  |             |
|-------|--|-------------|
| 42577 | City of Ontario, Ohio                    | \$342.59    |
| 42578 | AG Pro                                   | \$98.10     |
| 42579 | All American Fire Equipment, Inc.        | \$16.83     |
| 42580 | Amazon Capital Services                  | \$141.32    |
| 42581 | Anthony Shelton                          | \$201.38    |
| 42582 | Bound Tree, Medical, LLC                 | \$501.38    |
| 42583 | Campus Fire Safety Com, LLC              | \$189.00    |
| 42584 | Harbor Freight Tools                     | \$107.98    |
| 42585 | Home Depot Credit Services               | \$778.23    |
| 42586 | Hursh Drugs, Inc.                        | \$12.75     |
| 42587 | Imperial Dade/Janton 1280                | \$195.30    |
| 42588 | Keller Auto Parts, Inc.                  | \$45.00     |
| 42589 | U.S. Bank Equipment Finance, Inc.        | \$247.51    |
| 42590 | Napa Auto Parts-Col222                   | \$25.34     |
| 42591 | Net2 Services                            | \$1,040.00  |
| 42592 | O.E. Meyer Co.                           | \$2.58      |
| 42593 | Richland Uniforms                        | \$277.50    |
| 42594 | Speedway SuperAmerica, LLC               | \$1,579.92  |
| 42595 | Stericycle, Inc.                         | \$83.11     |
| 42596 | Jarrod Strouth                           | \$154.00    |
| 42597 | Stryker Sales Corp.                      | \$1,121.15  |
| 42598 | Treasurer, State of Ohio                 | \$45.00     |
| 42599 | Verizon Wireless                         | \$230.39    |
| 42600 | Versatile VOIP                           | \$442.00    |
| 42601 | Your Fleetcard Program                   | \$661.63    |
| 42602 | Xerox Financial Services                 | \$69.29     |
| 42603 | Richland County Township Association     | \$420.00    |
| 42604 | Clemans-Nelson & Associates, Inc.        | \$617.50    |
| 42605 | Bureau of Workers' Compensation          | \$3,967.00  |
| 42606 | City of Ontario-Water/Sewer Bill         | \$250.00    |
| 42607 | Columbia Gas                             | \$820.95    |
| 42608 | Charter Communications                   | \$976.84    |
| 42609 | Skipped Warrants 42609 to 42609 Series 2 | \$0.00      |
| 42610 | Rumpke                                   | \$138.96    |
| 42611 | Alumni Roofing Company, Inc.             | \$48,600.00 |
| 42612 | Knox Technical Center                    | \$1,450.00  |

Total Payments: \$182,151.19

**Motion #69-2025:** Trustee Daugherty made a motion to pay the bills, seconded by Trustee Gleisinger, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

  
Anita L. Kochheiser, Fiscal Officer

**Present:** Craig Hunt, Nathan Volz, Dennis Gast, and Amanda Hike.

Chief Spellman gave the Board updated job descriptions for the positions of Assistant Chief, Part-Time FF, Full-Time FF, and Fire Inspector. The job descriptions had not been changed in a while, and Chief Spellman made them consistent throughout the descriptions.

Interviews were conducted last Wednesday and Chief Spellman recommended the hiring of three FF positions. FF Dennis Gast was



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recommended for a full-time position as well as Mike Carey. The third position will be discussed in the executive session.

**Motion #70-2025:** Trustee Orewiler made a motion to hire part-time ff Dennis Gast to full-time, with a one year probationary period effective May 17<sup>th</sup> seconded by Trustee Gleisinger and upon a roll call vote all members voted "Aye".

**Motion #71-2025:** Trustee Daugherty made a motion to hire Mike Carey to a full-time position for all jobs he has certificates for, with a one year probationary period effective May 31<sup>st</sup>, seconded by Trustee Orewiler and upon a roll call vote all members voted "Aye".

Interviews were conducted for the Assistant Chief position. Two Officers from neighboring municipalities came in to sit in on the interviews and a recommendation was made to promote Anthony Shelton from Lieutenant to Assistant Chief effective June 14<sup>th</sup>. This will also be discussed further in the executive session.

The dealer for the stock ambulance that has been discussed in the last two meetings would like to know if the Board is still interested in purchasing the ambulance. A new ambulance will cost \$428,584.00 without the cot system and the Stock Ambulance is being offered for \$382,935.00 and will include an unused cot system. Purchasing the stock ambulance will save the township money and they could still keep their spot in line for a new ambulance. After the purchase of both ambulances the fire department will be stocked on ambulances. Brinley Mountain could sell the older vehicles for the department at a 7%-10% commission. Trustee Daugherty will gather some information and bring it back to the next meeting. Trustee Orewiler has done a lot of research on the purchase of the stock vehicle and realizes the Board is concerned about the rotation of the vehicles, however the department could rotate the new ambulances and when one comes due to be replaced, the higher mileage vehicle could be sold. Trustee Daugherty would like to make the motion for purchase.

**Motion #72-2025:** Trustee Orewiler made a motion to purchase 2023 Ram Custom Superliner including new cot system for \$382,945.00 from Superior Sales, motion died for a lack of a second.

Jamie Parman is having difficulties with passing the agility test and Chief Spellman would like to rescind motion #159-2024 for the hiring of Jamie to a firefighter position.

**Motion #73-2025:** Trustee Gleisinger made a motion to rescind motion #159-2024, regarding the hiring of Jamie Parman to a part-time ff position, seconded by Trustee Orewiler, motion carried.

The Fire Department had a brief internet interruption and upon investigation the switch needs replaced. The cost would be \$1,099. Board approved.

Trustee Gleisinger updated the Board on Road Department. They have been mowing cemeteries and servicing the road mower. They also went over the roads scheduled to be repaired with Small's and put up a temporary stop sign on Flowers and Pickney Road until a permanent one can be installed.

Trebel provided the Board with a one-year contract with the same terms as the three-year contract.

**Motion #74-2025:** Trustee Gleisinger made a motion to accept the Addendum to the Trebel Contract for a one-year time period for standard service



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through June 2026 at a rate to compare to Ohio Edison with a 2% savings for residents, seconded by Trustee Orewiler and upon a roll call vote all members voted "Aye".

Trustee Gleisinger received a proposal from Small's for the repairs on Snodgrass Road. Snodgrass needs overlay because it hasn't been done since 2016. If the township does not have enough money to do the entire road, then half could be done now and half later. Also, Alta West was supposed to be done last year and wasn't so this year it needs to be done along with Lexington-Ontario Road. Trustee Gleisinger suggested the overlay be done this year on all three roads and the chip and seal next year. Trustee Gleisinger will get a quote from Sarver's from Ashland along with a couple other companies besides Small's.

Trustee Daugherty updated the Board on the problems on State Route 309. He had a meeting with the Sheriff and issues have calmed down and if anything happens it will be stopped. The township has nothing to do with the issue.

FO Kochheiser thanked Trustee Daugherty for the landscaping at Station #2.

Trustee Orewiler will discuss the skid mount & trailer for the RTV at the next meeting. The RTV is in need of the mount to make it effective for the Fire Department. Trustee Gleisinger asked Chief Spellman if FF Strouth was still taking the grant writing classes. He suggested the Board wait to see where Jarrod is at in writing the grants because he has done a lot of work on this project.

Trustee Orewiler had a discussion with the Board about the violations given to a resident on Millsboro Road. He viewed pictures of the property and did not see anything in the pictures that warranted violations. Trustee Gleisinger informed Trustee Orewiler that the property has several pens with different animals that are possibly being treated inhumanly and very tall weeds.

Trustee Orewiler discussed with the Board the Nighttime Soft Alarm. Chief Spellman is getting quotes and doing research for the alarm. Chief Spellman explained that currently the firefighters and paramedics are being jolted out of their sleep, and it is hard on the heart. The heart rate increases and releases cortisol because of stress and the alarm is one thing the department can do for the health and safety of their employees. Trustee Gleisinger asked Chief Spellman if Mansfield or another department has one currently. Chief Spellman replied that Washington Township has a prism system.

FO Kochheiser presented the Board with the April Management reports for signatures and same was signed and approved.

She also informed the Board that in order to start the transfer of the account from Chase Bank to Park National Bank the township had to hand write a check to fund the new account. Brandon from Park National Bank informed FO Kochheiser that the initial check should be for \$250,000. The Board approved and hand-signed the check for the new account.

FO Kochheiser informed the Board the auditor will be starting the 2023-2024 audit.

**Public Comment:** Craig Hunt asked what Elan Financial provides for the township for the money they are being paid. FO Kochheiser explained it is the bank that provides all of the visa credit cards. Dennis Gast thanked the Board for bringing him on full-time.

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**Motion #75-2025:** Trustee Gleisinger made a motion to go into executive session at 7:18 pm for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing; seconded by Trustee Orewiler, motion carried.

**Motion #76-2025:** Trustee Orewiler made a motion to hire Luke Bruce to ff/paramedic position with a one-year probationary period effective May 31<sup>st</sup>, 2025, contingent that he passes a drug screening, seconded by Trustee Daugherty, motion carried.

**Motion #77-2025:** Trustee Daugherty made a motion to promote Anthony Shelton to the Assistant Chief position effective June 14, 2025, with a one-year probationary period. The starting salary including all certification pay will be \$73,000.00 and after one year salary will increase to \$76,775.00, seconded by Trustee Gleisinger and upon a roll call vote all members voted "Aye".

**Motion #78-2025:** Trustee Gleisinger made a motion to return to regular session at 8:08pm, seconded by Trustee Daugherty, motion carried.

There being no further business to come before the Board,

**Motion #79-2025:** Trustee Orewiler made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 8:20pm.

APPROVED

ATTESTED