

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 5, 2023

The Board of Trustees met in Regular session with the following members present:

- Mrs. Amy M. Carns
- Mr. Paul L. Gleisinger
- Mr. Don A. Daugherty
- FO Anita L. Kochheiser
- Interim Chief Adam Spellman

The meeting was called to order at 6:45p.m. by Trustee Carns.  
The Pledge of Allegiance was recited.  
The minutes of the August 21, 2023, regular meeting was read and approved.  
The minutes of the August 17, 2023, and August 28, 2023, Special meetings were read and approved.  
**Motion #139-2023:** Trustee Daugherty moved to approve the minutes of the August 21, 2023, regular meeting, seconded by Trustee Glesinger, motion carried.  
**Motion #140-2023:** Trustee Gleisinger moved to approve the minutes of the August 17, 2023, special meeting, after the addition of Chief Spellman being present, seconded by Trustee Daugherty, motion carried.  
**Motion #141-2023:** Trustee Gleisinger moved to approve the minutes of the August 28, 2023, special meeting after the addition of Chief Spellman being present, seconded by Trustee Daugherty, motion carried.

The following bills were presented for payment:

710-2023	Charles Kleilein	\$1642.66
711-2023	Samuel Kleilein	\$1743.11
713-2023	Harvey Bachmann	\$726.05
714-2023	Laverne Bickers	\$477.87
715-2023	Joshua Bradley	\$2235.73
716-2023	Roger Chambers	\$194.79
717-2023	Ronald Conn	\$1815.36
718-2023	Collin Crider	\$708.49
719-2023	Dennis Gast	\$1358.19
720-2023	Dustin Gray	\$687.21
721-2023	John Gray	\$1585.88
722-2023	Kirstin Gray	\$1257.24
723-2023	Christopher Kohler	\$2161.02
724-2023	Jeffrey Krumlaw	\$702.52
725-2023	Collin McBride	\$1571.12
726-2023	Ellen Meredith	\$1459.79
727-2023	Richard Metzger	\$1854.44
728-2023	Michael Mullins	\$6580.45
729-2023	Christopher Ott	\$1861.89
730-2023	Benjamin Ricker	\$1627.77
731-2023	Anthony Shelton	\$3149.40
732-2023	Colton Shelton	\$1562.28
733-2023	Adam Spellman	\$1850.85
734-2023	Jarrood Strouth	\$2332.11
735-2023	Ryan Swank	\$693.74
736-2023	Michael Thoams	\$180.08
737-2023	Angelo Tino	\$700.38

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738-2023	Michael Volz	\$1464.88
739-2023	Michael Wilson	\$1750.37
740-2023	Brody Worner	\$490.62
741-2023	Jeffrey Young	\$700.38
743-2023	Internal Revenue Service	\$11858.31
744-2023	Prudential Retirement	\$1930.00
745-2023	Ohio Department of Taxation	\$3734.38
746-2023	School District Income Tax	\$300.75
747-2023	Ohio Deferred Compensation	\$980.00
748-2023	Ohio Public Employees Retirement Sys	\$3970.99
749-2023	Ohio Police and Fire Pension Fund	\$32809.60
41209	Richland Bank H.S.A. Account	\$522.00
41210	City of Mansfield	\$363.49
41211	City of Ontario, Ohio	\$238.53
41212	Mar Zane Inc.	\$249.04
41213	Tractor Supply Co.	\$309.86
41214	Fisher's Engine Shop	\$35.00
41215	Xerox Financial Services	\$66.28
41216	First Net	\$368.46
41217	John D. Preuer & Associates, Inc.	\$605.35
41218	Elan Financial Services	\$2421.14
41219	Treasurer, State of Ohio	\$300.00
41220	Capital One (Walmart)	\$402.92
41221	Home Depot Credit Services	\$111.64
41222	G&L Supply Co.	\$543.42
41223	Bound Tree Medical, LLC	\$82.97
41224	Schmidt Security Pro	\$119.85
41225	Postmaster	\$98.00
41226	City of Ontario-Water/Sewer Bill	\$171.08
41227	Treasurer of the State of Ohio	\$1005.00
41228	NAPA Auto Parts – COL222	\$489.72
41229	Hursh Drugs, Inc.	\$42.95
41230	Speedway SuperAmerica LLC	\$2900.16
41231	Amazon Capital Services	\$55.46
41232	Ohio First Responder Grants, LLC	\$300.00

Total Payments: \$114,513.02

**Motion #142-2023:** Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Daugherty, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

  
Anita L. Kochheiser, Fiscal Officer

Present: Nancy Jensen & Frank Caparso from Med Mutual, Craig Hunt

Nancy Jensen introduced Frank Caparso. They are our account specialists at Med Mutual and handle our health insurance and Cobra accounts. Nancy received an email from FO Kochheiser with some sample Cobra forms she was given by the trustees that they received from Brian Butcher. She then presented the Board with several Cobra forms that are already being sent out by



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Cobra Options, and she explained the forms in detail. She is opposed to the township using any other forms as they are already receiving the proper information. She strongly advised us to let Cobra Options do their job. The Board agreed, and FO Kochheiser explained that perhaps there was a miscommunication on her request for a Cobra Policy. Discussion was also held regarding renewal and timeline for Form Fire.

I/C Spellman gave an update on the Fire Department for August on runs and other data.

He received a quote from Life Line Ambulance for an additional new Ambulance without all the bells and whistles. The quote is \$335,281. It will take around 2 years to receive once it is ordered. Prices are increasing quarterly, and they require an \$83,000 down payment to place the order. He would like to get it ordered sooner than later.

L-23 is still not sold as the interested party backed out. He is still receiving emails about it but no buyer yet.

Our portable radios that we received free from the State several years ago will no longer work once the Marcs system is changed. He asked if we should purchase pagers instead at the price of \$530.00 versus a portable radio @ the price of \$6000.00. RCSO may be purchasing equipment that will help us update our radios and save us money. He will ask to see how many FF would like a pager. He thinks maybe 8-10 pagers will be needed. This change will take effect in 2024 or 2025.

**Motion #143-2023:** Trustee Gleisinger made a motion to rescind Motion #140-2023, due to the list of those present was not included in the minutes, seconded by Trustee Daugherty, motion carried.

I/C Spellman informed the Board we received the SAFER grant in the amount of \$931,188.57. The three (3) full-time ff can begin employment on 2/21/2024. The grant will expire on 2/21/2027. We also received an invoice from Mickey in the amount of \$37,000 (4% of award). FO Kochheiser was unable to pay this invoice at this meeting and we will look at the contract with him as to when the payment is to be made for his administration of the grant.

I/C Spellman wants to post to fill the position of Fire Inspector. The Board discussed whether it should be part-time or full-time. The Board would like to hold off on posting for that position.

I/C Spellman informed the Board that we had a water break on a 12" pipe near St #1 which was caused by one of our pressure release valves on one of our trucks being stuck during training on the truck. There are/may be potential claims involved from this accident as several businesses suffered water damage and homes had inches of water in their basement.

Trustee Gleisinger updated the Board on the Road Department. Chip and Seal is complete. Had one complaint on Shelly Drive that there was excess gravel at the end of his driveway. The Road dept will go above and beyond the usual and do additional cleaning on his driveway. The road crew has been doing tile work as well.

Road crews Truck#2 dump truck was taken to Schramm Industries due to the turbo actuator being stuck. They quoted over \$5,000 to tear it apart and clean it and replace the actuator. The Board feels its excessive and would have liked an additional quote.

**Motion #144-2023:** Trustee Gleisinger made a motion to have the Road Dept get dump truck#2's turbo & actuator cleaned at Schramm Industry to get it back in service, seconded by Trustee Daugherty and upon a roll call vote all members voted "AYE."

FO Kochheiser informed the Board that the township received a pre-paid Mastercard from the Ohio Electricity Settlement Case in the amount of \$152.82

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and she is requesting to use these funds towards a new printer for her use and would like a motion allowing her to do so.

**Motion #145-2023:** Trustee Daugherty made a motion to allow FO Kochheiser to use the pre-paid Mastercard received in the Ohio Electricity Settlement case to purchase a new printer, seconded by Trustee Gleisinger, motion carried.


**Public Comment:**

Craig Hunt asked for the reason for an actuator malfunctioning on the road truck? Trustee Daugherty explained it to him.

The Board discussed whether they needed an executive session regarding wage and benefits discussion. Trustee Daugherty will call Brain Butcher in the morning to give him some information he was waiting on from I/C Spellman. Trustee Gleisinger asked if there would be another special meeting? I/C Spellman will check on the SAFER grant to see if the firefighters can be hired part-time prior to the February 2024 allowable full-time hire date. The Board suggested Mickey come and speak to the Board at the next meeting to answer many questions.

**Motion #146-2023:** There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 8:12pm.

APPROVED 

ATTESTED 