

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 7, 2023

The Board of Trustees met in Regular session with the following members present:

- Mrs. Amy M. Carns
- Mr. Paul L. Gleisinger
- Mr. Don A. Daugherty
- FO Anita L. Kochheiser
- Interim Chief Adam Spellman

The meeting was called to order at 6:45p.m. by Trustee Carns.  
The Pledge of Allegiance was recited.  
The minutes of the July 24, 2023, regular meeting was read and approved.  
**Motion #116-2023:** Trustee Gleisinger moved to approve the minutes of the July 24, 2023, regular meeting, seconded by Trustee Daugherty, motion carried.

The following bills were presented for payment:

622-2023	Charles Kleilein	\$1702.92
623-2023	Samuel Kleilein	\$1743.11
625-2023	Harvey Bachmann	\$375.49
626-2023	Laverne Bickers	\$562.85
627-2023	Joshua Bradley	\$1098.76
628-2023	Roger Chambers	\$388.42
629-2023	Ronald Conn	\$2986.67
630-2023	Collin Crider	\$708.49
631-2023	Dennis Gast	\$2281.51
632-2023	Dustin Gray	\$373.57
633-2023	John Gray	\$1585.88
634-2023	Kirstin Gray	\$1257.24
635-2023	Stanley Hoptry	\$157.62
636-2023	Nathan Kamps	\$51.64
637-2023	Christopher Kohler	\$1432.48
638-2023	Jeffrey Krumlaw	\$371.72
639-2023	Collin McBride	\$2040.23
640-2023	Ellen Meredith	\$1890.95
641-2023	Richard Metzger	\$1884.79
642-2023	Michael Mullins	\$1421.86
643-2023	Christopher Ott	\$1613.24
644-2023	Benjamin Ricker	\$1755.78
645-2023	Brian Rogers	\$305.11
646-2023	Anthony Shelton	\$3624.25
647-2023	Colton Shelton	\$2266.66
648-2023	Adam Spellman	\$1850.85
649-2023	Jarrood Strouth	\$2338.22
650-2023	Ryan Swank	\$1211.82
651-2023	Michael Thomas	\$229.20
652-2023	Angelo Tino	\$1328.57
653-2023	Michael Volz	\$1927.68
654-2023	Michael Wilson	\$3096.48
655-2023	Brody Worner	\$136.40
656-2023	Jeffrey Young	\$700.38
658-2023	Internal Revenue Service	\$12084.23

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659-2023	Prudential Retirement	\$1930.00
660-2023	Ohio Deferred Compensation	\$980.00
661-2023	Ohio Department of Taxation	\$4236.60
662-2023	School District Income Tax	\$336.38
663-2023	Ohio Public Employees Retirement Sys	\$4075.35
664-2023	Ohio Police and Fire Pension Fund	\$38847.67
41147	Richland Bank H.S.A. Account	\$522.00
41148	City of Mansfield	\$357.68
41149	City of Ontario, Ohio	\$317.47
41150	Mar Zane Inc.	\$1306.80
41151	City of Ontario-Water/Sewer Bill	\$179.28
41152	Treasurer of the State of Ohio	\$217.30
41153	Richland County Township Association	\$34.00
41154	Richland County Regional Planning	\$1034.50
41155	Medical Mutual of Ohio	\$37810.19
41156	Net2 Services	\$1307.51
41157	Capital One (Walmart)	\$18.52
41158	Xerox Financial Services	\$66.28
41159	Elan Financial Services	\$107.99
41160	Stryker Sales Corp.	\$1872.88
41161	Richland Uniforms	\$260.00
41162	Capital One Commercial	\$37.14
41163	Hursh Drugs, Inc.	\$199.80
41164	Home Depot Credit Services	\$439.14
41165	Breathing Air Systems Division	\$678.06
41166	First Net	\$368.46
41167	Amazon Capital Services	\$219.85
41168	JN&C Transport, LLC	\$1100.00
41169	Postmaster	\$198.00
41170	Stumbo Publishing Co., Inc.	\$144.00
41171	Columbia Gas	\$335.00
41172	Rinehart-Walter-Dannis Ins.	\$100.00
41173	Oberlanders's Tree Landscaping	\$2500.00
41174	Ohio Edison	\$2220.82
41175	Ohio Health Corp DBA Workable	\$500.00
41176	Speedway SuperAmerica LLC	\$1908.45
41177	U.S. Bank Equipment Finance, Inc.	\$219.30
41178	NAPA Auto Parts – COL222	\$423.64
41179	Verizon Wirelesss	\$486.39
41180	Lexipol	\$2884.00

Total Payments: \$169,565.52

Motion #117-2023: Trustee Daugherty made a motion to pay the bills, seconded by Trustee Gleisinger, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer



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Present: Craig Hunt,

A/Chief Spellman updated the Board on the Fire Department with July stats. This included run activity and staffing.

A/Chief Spellman recommended the hiring of township resident/EMT Caden Boebel as P/T Trainee. He will soon be attending the Fire Academy. The Board discussed this position as the job description had not yet been approved. It is a similar position to our old "Volunteer" position. Prior to hiring anyone in this position, the Board needs to review and approve the job description. A/C Spellman will email that to the Board for the next meeting.

A/C Spellman asked the Board if we would sponsor township resident Haley Potts to attend to get her fire certification. Any costs for tuition are covered by a grant, and the township will be reimbursed through the State Fire Marshal. She is currently obtaining/studying for her EMT. She also has a bachelor's degree in history. The Board approved her sponsorship.

LED scene lights on E-22 need to be replaced at the cost of \$1,800-\$1,900, and A/C Spellman would like to order ahead and have them in stock for when needed. The Board approved the purchase.

Trustee Gleisinger updated the Board on the Road Department as tree removal has been completed, and storm damage to cemeteries has been completed. They have been asphaltting on Rock Rd.

FO Kochheiser presented a renewal from VSP for the Board to approve for 2024 Vision Insurance at no increased cost, beginning December 1, 2023.

**Motion #118-2023:** Trustee Carns made a motion to automatically renew the VSP vision insurance 12/21/2023-11/30/2025 at no price increase in premiums or change in coverage, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

FO Kochheiser asked the Board for the updated Cobra policy as an employee will be retiring soon, and she sees the need for this policy to be in effect. The Board has the new policy ready, as well as an enrollment form to be sent to the employees. These will be emailed to her, and she will prepare them for their approval at the next meeting.

The 2<sup>nd</sup> half 2022 real estate check was received. It was less than last year and overall collections for 2022 were less than the two previous years. She gave each Board member a fund status report before and after the tax check was receipted in as well as a report showing the last 3 years of real estate tax collections.

She also presented the Small's Asphalt contract to the Board for their signatures. This contract was approved at the last meeting (Motion #112-2023), and they signed the same.

FO Kochheiser spoke with Brian Butcher and made suggested changes/corrections as they relate to the financial aspects of the Wage and Benefits package, and he emailed these changes to the Board.

Public Comment:

None

**Motion #119-2023:** Trustee Carns made a motion to go into Executive Session at 7:27pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing, Trustee Daugherty seconded the motion, and upon a roll call all members voted "AYE."

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**Motion #120-2023:** Trustee Carns moved to return to regular session at 8:20 pm, seconded by Trustee Daugherty, motion carried.  
**Motion #121-2023:** There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 8:21pm.

APPROVED Amym. Carns  
ATTESTED Dante L. Hobbs