

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 21, 2023

The Board of Trustees met in Regular session with the following members present:

- Mrs. Amy M. Carns
- Mr. Paul L. Gleisinger
- Mr. Don A. Daugherty
- FO Anita L. Kochheiser
- Interim Chief Adam Spellman

The meeting was called to order at 6:45p.m. by Trustee Carns.  
The Pledge of Allegiance was recited.  
The minutes of the August 7, 2023, regular meeting was read and approved.  
**Motion #122-2023:** Trustee Gleisinger moved to approve the minutes of the August 7, 2023, regular meeting, seconded by Trustee Daugherty, motion carried.

The following bills were presented for payment:

666-2023	Charles Kleilein	\$1672.78
667-2023	Samuel Kleilein	\$1772.83
669-2023	Harvey Bachmann	\$1350.68
670-2023	Laverne Bickers	\$477.87
671-2023	Joshua Bradley	\$1098.76
672-2023	Justin Brant	\$676.60
673-2023	Jonathan Brown	\$15.95
674-2023	Roger Chambers	\$340.05
675-2023	Ronald Conn	\$1643.84
676-2023	Collin Crider	\$1025.10
677-2023	Dennis Gast	\$1977.13
678-2023	Dustin Gray	\$373.57
679-2023	John Gray	\$1585.88
680-2023	Kirstin Gray	\$1257.24
681-2023	Stanley Hoptry	\$247.07
682-2023	Nathan Kamps	\$17.22
683-2023	Christopher Kohler	\$2290.68
684-2023	Jeffrey Krumlaw	\$520.26
685-2023	Collin McBride	\$1610.20
686-2023	Ellen Meredith	\$2113.37
687-2023	Richard Metzger	\$1458.33
688-2023	Michael Mullins	\$1421.86
689-2023	Christopher Ott	\$2102.28
690-2023	Benjamin Ricker	\$1801.21
691-2023	Anthony Shelton	\$2664.42
692-2023	Colton Shelton	\$1631.92
693-2023	Adam Spellman	\$1850.85
694-2023	Jarrood Strouth	\$2151.51
695-2023	Ryan Swank	\$1012.56
696-2023	Michael Thomas	\$353.79
697-2023	Angelo Tino	\$1674.68
698-2023	Michael Volz	\$1596.17
699-2023	Michael Wilson	\$1750.37
700-2023	Jeffrey Young	\$1012.93
702-2023	Amy Carns	\$1101.88

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703-2023	Donald Daugherty	\$1370.55
704-2023	Paul Gleisinger	\$1139.41
705-2023	Anita Kochheiser	\$1006.95
706-2023	William Scott	\$505.49
708-2023	Internal Revenue Service	\$10026.46
709-2023	Prudential Retirement	\$2005.00
41181	Richland Bank H.S.A. Account	\$472.00
41182	Sunbelt Rentals, Inc.	\$315.90
41183	The Dexter Company	\$218.00
41184	Cole Distributing, Inc.	\$912.62
41185	Charter Communications	\$883.55
41186	Rumpke	\$125.19
41187	Clemans-Nelson & Associates, Inc.	\$1030.00
41188	Buckeye Horizon	\$14378.00
41189	Rinehart-Walter, Danner Ins.	\$50.00
41190	Stericycle Inc.	\$71.25
41191	Bound Tree Medical, LLC	\$1608.44
41192	NAPA Auto Parts – COL222	\$113.11
41193	Amazon Capital Services	\$119.57
41194	Sutphen Corporation	\$65.52
41195	Richland County Sheriff’s Office	\$66.25
41196	Treasurer, State of Ohio	\$1680.00
41197	Ohio Fire Chiefs’ Association	\$240.00
41198	Knox Company	\$721.00
41199	Harbor Freight Tools	\$94.98
41200	Fire Safety Services, Inc.	\$5736.00
41201	Your Fleetcard Program	\$704.39
41202	Burgess Hearse & Ambulance Sales	\$523.85
41203	MT Business Technologies, Inc.	\$43.83
41204	MagneGrip	\$522.75
41205	State Industrial Products	\$610.60
41206	Staples Credit Plan	\$253.57
41207	Vision Service Plan – OH	\$514.84
41208	Colonial Life	\$1173.15

Total Payments: \$94,954.06

**Motion #123-2023:** Trustee Glesinger made a motion to pay the bills, seconded by Trustee Daugherty, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer

Present: Craig Hunt

I/C Spellman gave a ladder truck update. It is back in service, and we have had some interest in it by some people from Indiana.  
The FF/Part-time trainee job description was resent to the Board, and he is seeking their approval on that. He also sent the Full-time job description for their review and approval at a later date.



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**Motion #124-2023:** Trustee Daugherty made a motion to approve the “Part-time Trainee Firefighter” job description, seconded by Trustee Carns, and upon a roll call vote, all members voted “AYE.”

The full-time job description needs to be sent to Brain Butcher prior to the Board’s approval of it.

I/C Spellman would then like the Board to appoint Caden Boebel as a Part-time Trainee Firefighter.

**Motion #125-2023:** Trustee Daugherty made a motion to hire Caden Boebel as a Part-time Trainee Firefighter pending passing of the physical agility test effective August 21, 2023, seconded by Trustee Carns, and upon a roll call vote, all members voted “AYE.”

**Motion #126-2023:** Trustee Carns made a motion to terminate the employment of P/T FF Nathan Kamps effective August 21, 2023, seconded by Trustee Daugherty, and upon a roll call vote, all members voted “AYE.”

Noah Sgambellone recently finished paramedic school, and I/C Spellman is recommending hiring him as a Part-time FF/Paramedic.

Kyle Foust is a FF/EMT and I/C Spellman is recommending hiring him as a Part-time FF/EMT.

I/C Spellman also informed the Board that we were awarded \$82,279.55 from ARPA 1<sup>st</sup> Responder Retention Grant. It was reduced from the amount we requested, as so many agencies applied.

We also received another retention bonus grant of \$20,000 from Ohio Ambulance Transportation. We do not have information as to the distribution of those funds.

**Motion #127-2023:** Trustee Carns made a motion to hire Noah Sgambellone as a Part-time FF/Paramedic pending passing the physical agility test, effective August 21, 2023 with a one-year probationary period, seconded by Trustee Daugherty and upon a roll call vote all members voted “AYE.”

**Motion #128-2023:** Trustee Carns made a motion to hire Kyle Foust as a Part-time FF/EMT pending passing the physical agility test, effective August 21, 2023 with a one-year probationary period, seconded by Trustee Daugherty and upon a roll call vote all members voted “AYE.”

F.O. Kochheiser presented the Master Contract from Small’s for the Chip & Seal which was previously approved. This document was missed in the email from them when the contract was signed at the last meeting. The same was signed by all members present.

Trustee Gleisinger spoke with the Road Dept, and Small’s should start with the chip and sealing by the end of September.

Also, the Loader at the Road Dept. needs a set of tires, and they received two quotes. They are as follows:

- Smetz’s Tire @ \$3,896.56
- Wilson Tire @ \$4,467.56

**Motion #129-2023:** Trustee Gleisinger made a motion to purchase 4 new tires for the Loader from Smetz’s Tire at the cost of \$3,896.56, seconded by Trustee Daugherty and upon a roll call vote, all members voted “AYE.”

F.O. Kochheiser also updated the Cemetery Deed with the correct Trustee names. She noticed it was incorrect when Zoning Inspector Scott sold a plot a few weeks ago. The same was signed by all members present.

The July Management Reports, which were previously emailed to the Trustees, were signed and approved.

F.O. Kochheiser stated that she had a conversation with Nancy Jensen from Assured Partners regarding the Cobra Forms, which we received from Brian Butcher of Clemons & Nelson. Barbara stated via email that: “I just want to put on record that I am not in favor of Springfield Township moving forward

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with providing this information to any employee who is leaving the township's employment because you would have to give it to a child aging off the plan, a spouse if a divorce or legal separation happens, death of an employee, etc. It would cause issues if you don't have the correct information and the employee received different information than from Cobra Option. Cobra Options is obligated to mail Cobra information to any qualified beneficiary within 14 days of being notified of a qualifying event." Nancy would like to come to the next meeting on September 5, 2023, and address her concerns and also bring Frank Caparso to introduce him to us. The Board agreed to have Nancy & Frank attend the next meeting.

Public Comment:

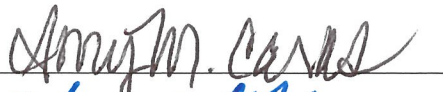
Craig Hunt asked about loader getting new tires and whether or not they will come to us. He also asked if a full-time employee going to part-time employment has to pass a physical agility test.

**Motion #130-2023:** Trustee Carns made a motion to go into Executive Session at 7:40pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing, Trustee Daugherty seconded the motion, and upon a roll call all members voted "AYE."

**Motion #131-2023:** Trustee Carns moved to return to regular session at 8:17pm, seconded by Trustee Daugherty, motion carried.

**Motion #132-2023:** There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Glesinger, motion carried.

The meeting adjourned at 8:19pm.

APPROVED   
ATTESTED 