

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 26, 2023 20

The Board of Trustees met in Regular session with the following members present:

Mrs. Amy M. Carns  
Mr. Paul L. Gleisinger  
Mr. Don A. Daugherty

FO Anita L. Kochheiser  
Interim Chief Adam Spellman

The meeting was called to order at 6:45 p.m. by Trustee Carns.  
The Pledge of Allegiance was recited.  
The minutes of the June 12, 2023, regular meeting was read and approved.

**Motion #91-2023:** Trustee Gleisinger moved to approve the minutes of the June 12, 2023, regular meeting, seconded by Trustee Carns, motion carried.

The following bills were presented for payment:

493-2023	Charles Kleilein	\$1642.66
494-2023	Samuel Kleilein	\$1743.11
496-2023	Harvey Bachmann	\$656.46
497-2023	Laverne Bickers	\$402.36
498-2023	Joshua Bradley	\$2047.69
499-2023	Justin Brant	\$1645.57
500-2023	Roger Chambers	\$194.79
501-2023	Ronald Conn	\$2129.57
502-2023	Collin Crider	\$708.49
503-2023	Dennis Gast	\$2235.85
504-2023	Dustin Gray	\$373.57
505-2023	John Gray	\$2372.83
506-2023	Kirstin Gray	\$1257.24
507-2023	John Grimes	\$537.17
508-2023	Christopher Kohler	\$2043.29
509-2023	Jeffrey Krumlaw	\$611.48
510-2023	Collin McBride	\$2045.98
511-2023	Ellen Meredith	\$2001.29
512-2023	Richard Metzger	\$1458.33
513-2023	Michael Mullins	\$1421.86
514-2023	Christopher Ott	\$1613.24
515-2023	Benjamin Ricker	\$1604.35
516-2023	Anthony Shelton	\$1716.63
517-2023	Colton Shelton	\$1945.99
518-2023	Adam Spellman	\$1850.85
519-2023	Jarrood Strouth	\$1072.29
520-2023	Ryan Swank	\$1012.56
521-2023	Michael Thomas	\$326.29
522-2023	Angelo Tino	\$503.96
523-2023	Michael Volz	\$1661.81
524-2023	Michael Wilson	\$2168.56
525-2023	Brody Worner	\$988.91
526-2023	Jeffrey Young	\$1475.98
528-2023	Amy Carns	\$1101.88
529-2023	Donald Daugherty	\$1412.06

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530-2023	Paul Gleisinger	\$1139.41
531-2023	Anita Kochheiser	\$1006.95
532-2023	William Scott	\$505.49
534-2023	Internal Revenue Service	\$10086.73
535-2023	Prudential Retirement	\$2005.00
536-2023	Ohio Deferred Compensation	\$980.00
41051	Richland Bank H.S.A. Account	\$472.00
41052	Ag Pro	\$126.17
41053	Amazon Capital Services	\$421.14
41054	Aladtec, Inc.	\$4219.00
41055	First Net	\$368.56
41056	Central Ohio Plumbing Heating and Cooling	\$437.94
41057	Elan Financial Services	\$1766.46
41058	Harbor Freight Tools	\$4.98
41059	NAPA Auto Parts – COL222	\$374.42
41060	Richland County Sheriff's Office	\$66.25
41061	Stericycle Inc.	\$71.25
41062	Tri-Rivers Center for Adult Education	\$7100.00
41063	Charter Communications	\$883.55
41064	Staples Credit Plan	\$145.15
41065	Wilson, Phillips, & Agin, CPA's, Inc.	\$3800.00
41066	Anthony Shelton	\$511.03
41067	Adam Spellman	\$2298.24
41068	Vision Service Plan – OH	\$514.84
41069	Colonial Life	\$1173.15

Total Payments: \$88,462.66

**Motion #92-2023:** Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Daugherty, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer

**Present:** Craig Hunt. David Claypool, Lt. Ellen Meredith

The Board and A/C Spellman further discussed the water leak at Station #1, and A/C Spellman will contact the company that did some recent repairs to possibly get the meter checked, as no leaks were found to cause such high bills.

Resident David Claypool wanted to give accommodation to FF John Gray. He called 911 yesterday due to a tree falling on Millsboro Road. Our department responded in just a few minutes and contacted all the utility companies and highway dept. They removed the tree and John was very professional. He was very appreciative of our work.

A/C Spellman provided several quotes for the A/C HVAC problem at Station #2. The current unit is from 1996, and some companies requested a replacement, and others requested repairing the current one as well as replacing the furnace. All the Board members reviewed the quotes. Trustee Daugherty will contact the vendors and have them all quote replacing both units.

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A/C Spellman interviewed Steve Krock as a part-time FFII/Adv EMT and Stan Hoptry, FFII/EMT/Inspector, also as a part-time fill-in position. They will discuss these in executive session.

A/C Spellman is requesting to purchase a Flare Model K2 Thermal imager for E-23 as the old one is not working properly, and it is approx. 20 years old at a cost of around \$1,500. The Board approved the purchase.

A/C Spellman is getting costs and information from the staff on replacing the 2015 Ford Support/utility vehicle at St #2, possibly with a plow. Trustee Daugherty thinks we should hang onto the old '15 Ford for hauling, plowing, etc., and more discussion followed.

A/C Spellman stated that the new ambulance should be arriving sometime in October. He wants to purchase a second ambulance using the balance of the ARPA funds of around \$50K. Either new or used. Trustee Daugherty would like to see prices on a new trimmed-down ambulance. The Board approves that he can start the process of getting prices on another one. He also discussed the possible replacement of E-23 as it takes a couple of years to get one built.

FF Collin McBride passed his paramedic test and is now a certified paramedic.

Trustee Gleisinger asked about the Westover Lane zoning issue, and the zoning inspector has sent a letter. He suggests that a "No truck" post and a sign would cost around \$120, and the residents would have to pay for the sign since it's a private road; however, our Road crew will install it for them. They also discussed the August 8<sup>th</sup> Sun Solar Eclipse and places people can park. The road crew has been spraying and trimming around signs.

The proposed Chip & Seal bid specs were provided to the Board. Trustee Gleisinger would like to run the ad on 7/3 & 7/10 with Bid openings to be held on July 24th and a project completion date of 9/29/2023.

**Motion #93-2023:** Trustee Gleisinger made a motion to go out for bids for Chip & Seal on the following roads: JoyLynn, Shelley, Sherman, Loran Terrace, Blair, Marcus, Palomar, and Orewiler, seconded by Trustee Carns, and upon a roll call vote all members voted "AYE."

Trustee Gleisinger also received a proposal for the chip & seal on Home Road by Kokosing from Madison Township; however, there is no price on the agreement. He will return to them to add the cost to the agreement before we can sign it.

Trustee Carns discussed the expenditure for Cobra for an employee who left employment. There was an error in the subsidy payment for this employee. After speaking with the State Auditor, he stated we could either go back to recoup the money or not go back to recoup the money. CPA Ken Phillips said it is ok to approve the expenditure, and she proposed the amount of \$5,680.36 to be approved as an expenditure, and we do not seek retribution and remove the subsidy for this employee effective July 1, 2023.

Trustee Daugherty feels it's not fair to the taxpayers not to seek retribution, but due to the individual, he understands and there is the need to make it right. Trustee Carns presented a policy straight from Cobra.

**Motion #94-2023:** Trustee Carns made a motion to forego retribution of past payments in the amount of \$5,680.36 and to approve the expenditure in the same amount and to remove the Cobra subsidy effective July 1, 2023, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

Trustee Carns is still attempting to contact Vertical Bridge, as they do not return her calls.

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FO Kochheiser informed the Board that the 2021/2022 audit was complete, and she is very pleased. There was one finding that was a repeat from 2020/2021 that she now understands. She explained that it was rollback and homestead taxes that are paid to us from the State. She put them in the correct funds, just not the recommended/correct revenue line items within the funds. This was corrected for 2023 and will not show up as a repeat finding again. She presented documents from Wilson, Phillip firm for their signatures, and they signed the same. No post-audit conference is being requested.

FO Kochheiser presented the Board with the proposed 2024 Tax Budget, which was also emailed to them prior to the meeting for their review.

**Motion #95-2023:** Trustee Carns moved to accept the 2024 Tax Budget as prepared by the Fiscal Officer, seconded by Trustee Gleisinger, and upon a roll call vote all members voted "AYE."

Public Comment:

Craig Hunt asked about Cobra, and it was explained by the FO of the error she made. He also stated that he enjoyed attending the meetings lately, and things seem to be improving.

A/C Spellman asked about Wage & Benefits and Trustee Daugherty stated he would like to first speak with the other 2 trustees in executive session and that we are almost done with it.

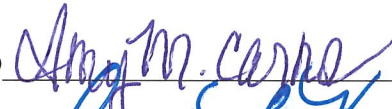
**Motion #96-2023:** Trustee Carns made a motion to go into Executive Session at 8:30pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing, Trustee Gleisinger seconded the motion, and upon a roll call all members voted "AYE."

**Motion #97-2023:** Trustee Carns moved to return to regular session at 9:24pm, seconded by Trustee Daugherty, motion carried.

**Motion #98-2023:** Trustee Daugherty made a motion to hire Stan Hoptry as a Part-time FF effective immediately with a one-year probationary period, seconded by Trustee Gleisinger, motion carried.

**Motion #99-2023:** There being no further business to come before the Board, Trustee Daugherty made a motion to adjourn, seconded by Trustee Gleisinger, motion carried.

The meeting adjourned at 9:25pm.

APPROVED   
ATTESTED 