

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 12, 2023

The Board of Trustees met in Regular session with the following members present:

Mrs. Amy M. Carns
Mr. Paul L. Gleisinger
Mr. Don A. Daugherty (absent)

FO Anita L. Kochheiser
Interim Chief Adam Spellman

The meeting was called to order at 6:45 p.m. by Trustee Carns.
The Pledge of Allegiance was recited.
The minutes of the May 30, 2023, regular meeting was read and approved.

Motion #85-2023: Trustee Carns moved to approve the minutes of the May 30, 2023, regular meeting, seconded by Trustee Gleisinger, motion carried.

The following bills were presented for payment:

455-2023	Charles Kleilein	\$1642.66
456-2023	Samuel Kleilein	\$1743.11
458-2023	Harvey Bachmann	\$718.74
459-2023	Laverne Bickers	\$487.32
460-2023	Joshua Bradley	\$3572.79
461-2023	Justin Brant	\$1645.57
462-2023	Roger Chambers	\$388.42
463-2023	Ronald Conn	\$1643.84
464-2023	Collin Crider	\$766.57
465-2023	Dennis Gast	\$1765.36
466-2023	Dustin Gray	\$475.10
467-2023	John Gray	\$1769.40
468-2023	Kirstin Gray	\$1257.24
469-2023	John Grimes	\$537.17
470-2023	Nathan Kamps	\$154.42
471-2023	Christopher Kohler	\$2216.53
472-2023	Jeffrey Krumlaw	\$77.73
473-2023	Collin McBride	\$1857.30
474-2023	Ellen Meredith	\$2393.71
475-2023	Richard Metzger	\$1859.24
476-2023	Michael Mullins	\$1421.86
477-2023	Christopher Ott	\$1828.73
478-2023	Benjamin Ricker	\$1755.78
479-2023	Anthony Shelton	\$1834.56
480-2023	Colton Shelton	\$1726.32
481-2023	Adam Spellman	\$1850.85
482-2023	Jarrold Strouth	\$884.75
483-2023	Ryan Swank	\$932.87
484-2023	Michael Thomas	\$176.18
485-2023	Angelo Tino	\$1177.44
486-2023	Michael Volz	\$1596.17
487-2023	Michael Wilson	\$2050.89
488-2023	Brody Worner	\$881.07
489-2023	Jeffrey Young	\$700.38
491-2023	Internal Revenue Service	\$11377.55

RECORD OF PROCEEDINGS

Minutes of

Meeting

SPRINGFIELD TOWNSHIP TRUSTEES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 12, 2023

492-2023	Prudential Retirement	\$2005.00
41026	Richland Bank H.S.A. Account	\$522.00
41027	The Dexter Company	\$712.00
41028	Schmidt Security Pro	\$119.85
41029	Verizon Wireless	\$486.51
41030	Auto Zone, Inc.	\$19.98
41031	Bound Tree Medical, LLC	\$820.10
41032	Gandert Door Co.	\$104.00
41033	Hursh Drugs, Inc.	\$128.34
41034	Interstate Battery N.C.O.	\$111.98
41035	U.S. Bank Equipment Finance, Inc.	\$221.48
41036	Ohio Health Corp DBA Workable	\$223.00
41037	Speedway SuperAmerica LLC	\$1709.54
41038	Net2 Services	\$1304.76
41039	City of Ontario-Water/Sewer Bill	\$645.81
41040	Ohio Edison	\$1840.64
41041	Columbia Gas	\$470.43
41042	Treasurer of The State of Ohio	\$1005.00
41043	Medical Mutual of Ohio	\$37066.15
41044	Rumpke	\$125.19
41045	Your Fleetcard Program	\$745.03
41046	Cole Distributing, Inc.	\$827.71
41047	Colonial Life	\$1173.15
41048	Rinehart-Walter-Danner Ins.	\$50.00
41049	Richland Uniforms	\$85.00
41050	Treasurer, State of Ohio	\$1680.00

Total Payments: \$111,370.27

Motion #86-2023: Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Carns, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer

Present: A/C Spellman, FF Mike Wilson, Craig Hunt, David Morganstern

A/C Spellman is looking into the high water/sewer usage at St#1 as the bill has tripled in the last 2 months.

A/C Spellman asked about the P/T trainee job description that he gave the Board for their review, as he would like to get this approved. They would be paid the same as a current part-time FF. This position takes the place of the past Volunteer FF position that we used to have. Trustee Gleisinger thinks they should be paid less than what a regular part-timer makes and shouldn't be paid until they are certified. Trustee Carns agrees. They will look into the legality of workers comp issues if they are going on runs without pay. The Board approves sponsoring Caden Boebel and Tylor Danals so they can begin their schooling and will further discuss the job description and pay.

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 12, 2023 20

The ladder truck is listed, and we've had a couple of inquiries about it. At the last meeting, we discussed selling L-23 and getting a tanker, and he shared the information/bid he received from them at \$814,000 with possible deductions totaling \$57,500. There will be a \$150,000 price increase coming at the end of June from Cummins on the engine, so he would like to move quickly on this. Even if ordered in June, it will take 2 1/2 years to get. We need to check on whether or not this pricing is on a state contract or if we would need to bid this out. The Board agrees we are not in a position to move on this by the end of June, as more time will be needed to look into other bids and prices, etc.

One of Station 2's HVAC units had some serious repairs last summer and has frozen up again. This is the one that cools the rear area of the building. A/C Spellman feels a new unit is warranted. Trustee Gleisinger suggests he gets a couple of prices on a new unit.

A/C Spellman also presented 96 hours of sick leave donation from Dennis Gast to another fire department employee for the Board's approval.

Motion #87-2023 – Trustee Carns moved to approve the donation of 96 hours of sick leave from Dennis Gast to an employee in need, seconded by Trustee Gleisinger, motion carried.

Trustee Gleisinger updated the Board on the Road Department as they are currently mowing roadsides and cemeteries.

He also presented proposals for Chip & Seal. The first one from Small's is for asphalt with single chip & seal for Alta West Rd. (from Marion Avenue to Lexington-Springmill) with Option 1 (a 1.25" overlay) at \$103,433.96 and Option #2 (a 1.50" overlay) at \$118,209.46. The second one is for the chip and seal of multiple roads in the amount of \$95,887.95. We also have committed around \$75K for the joint contract with Madison Township. Trustee Gleisinger suggests going with the second one to keep within our annual amount of around \$160K. Next year they will do Alta West and Wiles Estate. Trustee Carns would like to hold on to this until the next meeting when Trustee Daugherty is present.

Trustee Gleisinger asked if the Cobra policy has been re-written for our Township, and Trustee Carns said she has not done that yet.

He also asked about the cell tower contracts with Vertical Bridge and with Verizon. Trustee Carns will check on the Road Dept. Tower contract with Vertical Bridge.

FO Kochheiser presented the Board with the May Management reports for their approval and signatures. The same was signed and approved.

FO Kochheiser updated the Board on the 2021/2022 Audit that is currently being conducted by CPA Ken Phillips of Wilson, Phillips, Agin, CPA's, Inc. They were at the township hall with her this past Tuesday, June 6th for the entire day, and she pulled numerous boxes of records that they needed. She presented each of the Board members with a "Related Party Questionnaire," which was signed by each member and returned to her. Two original "Letters of Understanding" were also presented and signed by two of the board members. These must be scanned and emailed to the Auditing firm asap.

FO Kochheiser is currently working on the 2024 Tax Budget that will need to be approved at the next meeting. She and A/C Spellman are meeting this week as well.

Trustee Gleisinger will look into a possible line of credit for future equipment purchases.

RECORD OF PROCEEDINGS

Minutes of

Meeting

SPRINGFIELD TOWNSHIP TRUSTEES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 12, 2023²⁰

Public Comment:

David Morganstern – property owner at Elizabeth & 4th Street, asked the name of the trash company who dumped on Wiles Road. The Board does not recall the name of the company.

Motion #88-2023: Trustee Carns made a motion to go into Executive Session at 7:58 pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing, Trustee Glesinger seconded the motion, and upon a roll call all members voted “AYE.”

Motion #89-2023: Trustee Carns moved to return to regular session at 8:35 pm, seconded by Trustee Glesinger, motion carried.

Motion #90-2023: There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Gleisinger, motion carried.

The meeting adjourned at 8:36 pm.

APPROVED 

ATTESTED 