

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 1, 2023 20

The Board of Trustees met in Regular session with the following members present:

Mrs. Amy M. Carns
Mr. Paul L. Gleisinger
Mr. Don A. Daugherty

FO Kochheiser
Interim Chief Spellman

The meeting was called to order at 6:45 p.m. by Trustee Carns.
The Pledge of Allegiance was recited.
The minutes of the April 17, 2023, regular meeting was read and approved.

Motion #59-2023: Trustee Gleisinger moved to approve the minutes of the April 17, 2023, regular meeting, seconded by Trustee Daugherty, motion carried.

The following bills were presented for payment:

324-2023	Charles Kleilein	\$1642.66
325-2023	Samuel Kleilein	\$1743.11
327-2023	Harvey Bachmann	\$1644.21
328-2023	Laverne Bickers	\$694.35
329-2023	Joshua Bradley	\$2520.05
330-2023	Justin Brant	\$1645.57
331-2023	Ronald Conn	\$1643.84
332-2023	Collin Crider	\$806.30
333-2023	Dennis Gast	\$1762.12
334-2023	Dustin Gray	\$546.87
335-2023	John Gray	\$2629.61
336-2023	Kirstin Gray	\$1257.24
337-2023	Christopher Kohler	\$3236.50
338-2023	Collin McBride	\$1866.65
339-2023	Ellen Meredith	\$1459.79
340-2023	Richard Metzger	\$1765.00
341-2023	Michael Mullins	\$1735.39
342-2023	Christopher Ott	\$1779.00
343-2023	Benjamin Ricker	\$1604.35
344-2023	Anthony Shelton	\$1881.00
345-2023	Colton Shelton	\$1562.28
346-2023	Adam Spellman	\$1850.85
347-2023	Jarrold Strouth	\$59.51
348-2023	Ryan Swank	\$530.08
349-2023	Michael Thomas	\$15.44
350-2023	Angelo Tino	\$1012.93
351-2023	Michael Volz	\$1886.88
352-2023	Michael Wilson	\$1873.38
353-2023	Brody Worner	\$659.24
354-2023	Jeffrey Young	\$909.70
356-2023	Amy Carns	\$1101.88
357-2023	Donald Daugherty	\$1412.06
358-2023	Paul Gleisinger	\$1139.41
359-2023	Anita Kochheiser	\$1006.95
360-2023	William Scott	\$505.49

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362-2023	Internal Revenue Service	\$10908.76
363-2023	Prudential Retirement	\$1943.00
364-2023	City of Mansfield	\$299.35
364-2023	City of Mansfield	-\$299.35
365-2023	City of Ontario, Ohio	\$284.41
365-2023	City of Ontario, Ohio	-\$284.41
366-2023	Ohio Department of Taxation	\$3753.27
367-2023	School District Income Tax	\$365.20
368-2023	Ohio Deferred Compensation	\$980.00
369-2023	Ohio Public Employees Retirement Sys	\$4098.69
370-2023	Ohio Police and Fire Pension Fund	\$37259.93
40933	Richland Bank H.S.A. Account	\$522.00
40934	City of Mansfield	\$299.35
40935	City of Ontario, Ohio	\$284.41
40936	Keller Auto Parts, Inc.	\$43.98
40937	Burkhart Farm Center, Inc.	\$28.65
40938	Interstate Battery N.C.O.	\$55.60
40939	Stericycle Inc.	\$71.25
40940	Doan Upholstery	\$450.00
40941	First Net	\$368.56
40942	All American Equipment, Inc.	\$140.60
40943	Amazon Capital Services	\$642.88
40944	Auto Zone, Inc.	\$34.99
40945	Elan Financial Services	\$1109.02
40946	Furbay/Mansfield Electric Supply	\$539.16
40947	Phoenix Safety Outfitters	\$165.00
40948	Bound Tree Medical, LLC	\$731.60
40949	NAPA Auto Parts – COL222	\$141.94
40950	Phoenix Safety Outfitters	\$607.00
40951	Shelby Printing	\$205.00
40952	Richland County Township Association	\$385.00
40953	Clemans-Nelson & Associates, Inc.	\$250.00
40954	Vision Service Plan – OH	\$514.84
40955	Colonial Life	\$1173.15
40956	Bureau of Workers’ Compensation	\$1663.00
40957	Tractor Supply Co.	\$384.28
40958	Xerox Financial Services	\$63.40
40959	Home Depot Credit Services	\$124.49

Total Payments: \$119,697.69

Motion #60-2023: Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Daugherty, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.


Anita L. Kochheiser, Fiscal Officer

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Held May 1, 2023 20

Present: Craig Hunt, FF Dustin Gray, FF Mike Wilson, FF Tino

I/C Spellman gave the Board information about the Cadet Program and explained the program in detail, including activity and costs to the township for the program. He also provided the job description for a “Part-time Trainee.” Trustee Carns asked about a time period that these Cadets will need to remain employed without having to reimburse the township for training. He suggests one or two years and having them sign a training reimbursement contract. This needs to be worked out. Trustee Daugherty asked about charges for classes if someone dropped out. I/C Spellman will look into it. The Board will review this, and it will be discussed at a later date.

On a side note, I/C Spellman will also provide the Fiscal Officer with a new job description for the Volunteer position that the township has replaced it with. We no longer have a position entitled Volunteers.

I/C Spellman presented a contract with Fire Recovery USA for billing services of insurance companies for motor vehicle incidents and other emergency incidents. This has been reviewed by the RCPO. The RCPO suggests the Board can change prices for services as the ORC states they have the authority to do so. FO Kochheiser asked about how the funds would be deposited to the township, and I/C Spellman will look into that and schedule a meeting or phone call with them. We get 78% of the funds collected. We will check with Mifflin regarding the fee schedule and their satisfaction with this company. Trustee Daugherty would like to see us use more of a local company, versus this company which is located in California. I/C Spellman stated this company has customers in all 50 states. He will get more information for the Board regarding this.

Our ‘05 Ladder truck #23 was inspected last December and Vern has been working on it, but it still has numerous issues and is again out of service. I/C Spellman wants to get rid of it, and we need to replace it soon. FF Gray provided info on a company called Brinley Mountain out of Alabama, that will work with us as a broker and will help sell it or will even buy it and assist us in finding a used ladder truck to purchase. He asked the Board how they would like to proceed as we need a ladder truck for commercial fires. Trustee Daugherty stated he thinks a used ladder truck would be the best as a new truck would cost us approx. 1.2 million dollars, and we can’t afford that. A discussion was had regarding a possible replacement equipment levy as a 1 mil vs. a .7 mil. Trustee Gleisinger wants to sell the ladder now and try a levy in the Spring. Our ISO score is highly affected if we don’t have a ladder truck, so we can’t go without one. The Board agreed to contact Brinley Mountain as and see what we can get and find the amount they charge us for selling, and he will have that at the next meeting.

Sick leave donation was discussed by the Board, and I/C Spellman presented the Board with 3 forms for their approval.

Motion #61-2023: Trustee Carns made a motion to accept 96 hours of sick leave donations from each of the following employees: Ellen Meredith, Christopher Kohler, and Ron Conn to go to an employee within the Fire Department with a medical condition, seconded by Trustee Gleisinger and upon a roll call vote all members voted “AYE.”

Colton Shelton is requesting \$7,200.00 for funding for training, and I/C Spellman asks which form we will be using for training reimbursement. The Board would like to use the older form that was prepared by the former Chief Henry. I/C Spellman will be updating the necessary forms for Colton Shelton as well as Collin McBride, who is currently attending school, but we cannot locate a signed agreement with him. The Board will sign the agreements at the next meeting.

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Held May 1, 2023

Trustee Gleisinger updated the Board on the Road Dept. Madison Twp is working with Cty Engineer Gove on the specs of the Home Rd shared paving agreement that we have previously discussed. He also gave the FO a copy of the minutes from Sandusky Township wherein they verified paying 1/2 of the new asphalt roller as previously agreed. He also discussed some future plans for Chip & Seal with the remaining \$70K-\$75K, being either a couple of township roads or possibly re-paving of Alta West.

Motion #62-2023: Trustee Gleisinger made a motion to hire Adam Spellman as Fire Chief effective next pay period. Motion died for a lack of second. Trustee Carns informed him that the Board needs more information regarding this and needs to discuss it further before a decision is made.

FO Kochheiser presented the 2023 Mosquito spraying contract to the Board from the RCHD. She informed the Board that we no longer have to pay for this service, thus saving the township close to \$1,000.

Motion #63-2023: Trustee Carns made a motion to enter into a contract with the RCHD for the Mosquito Spraying for 2023 at no charge, seconded by Trustee Daugherty, and upon a roll call vote, all members voted "AYE."

FO Kochheiser informed the Board that the ARPA Funds need to be spent and gave them a detailed report of the annual expenditures, broken down monthly since the beginning of the funding. ~~The remaining unencumbered balance is \$57.~~ ACA

Public Comment:

Dustin Gray asked for the status of the parking lot repair. Trustee Daugherty is waiting on pricing from K.E. McCartney & Associates for both the parking lot and roof. Paul will ask the Road Dept. to patch some holes temporarily.

FF Wilson asked about the status of our work with Clemons & Nelson and what outside of Wage & Benefits we would be working on with them.

Craig Hunt asked if the Fire cost recovery contract would be for residents or non-residents. The contract will be for all incidents within the township, not personally but from the person's insurance companies for a premium they are already paying for. He thinks this is going to increase insurance premiums for the residents.

Motion #64-2023: Trustee Carns made a motion to go into Executive Session at 8:20pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing, Trustee Daugherty seconded the motion and upon a roll call all members voted "AYE."

Motion #65-2023: Trustee Carns moved to return to regular session at 9:43pm, seconded by Trustee Daugherty, motion carried.

Motion #66-2023: There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Gleisinger, motion carried.

The meeting adjourned at 9:44pm.

APPROVED [Signature]
ATTESTED [Signature]