

RECORD OF PROCEEDINGS

Minutes of

Meeting

SPRINGFIELD TOWNSHIP TRUSTEES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

June 28, 2021 20

The Board of Trustees met in Regular session with the following members present:

Mr. Paul L. Gleisinger
Mr. Brad E. Orewiler (via phone)
Ms. Amy M. Rose

FO Kochheiser
Chief Carey

The meeting was called to order at 6:45 p.m. by Chairman Gleisinger.

Meeting was held pursuant to 2019 Ohio HB 197, Section 12.

The Pledge of Allegiance was recited.

The minutes of the June 14, 2021 regular meeting were read and approved.

Motion #124-21: Trustee Gleisinger moved to approve the minutes for the regular meeting, seconded by Trustee Rose and upon a roll call vote all members voted "AYE."

The following bills were presented for payment:

569-2021	Charles Kleilein	\$2114.85
570-2021	Samuel Kleilein	\$3024.57
572-2021	Harvey Bachmann	\$1262.27
573-2021	Jordan Bittner	\$2295.70
574-2021	Joshua Bradley	\$2387.83
575-2021	Justin Brant	\$1497.45
576-2021	Jonathan Brown	\$2102.37
577-2021	Matthew Carey	\$1946.15
578-2021	Michael Carey	\$181.44
579-2021	Roger Chambers	\$137.87
580-2021	Ronald Conn Jr.	\$1485.91
581-2021	Donald Daugherty	\$815.86
582-2021	Zachary Garber	\$175.34
583-2021	Dennis Gast	\$1709.10
584-2021	Robyn Gast	\$1008.84
585-2021	Dustin Gray	\$485.18
586-2021	John Gray	\$2033.14
587-2021	Kirstin Gray	\$663.14
588-2021	James Kinney	\$198.24
589-2021	Christopher Kohler	\$1722.70
590-2021	Nathan Matney	\$1325.98
591-2021	Collin McBride	\$922.19
592-2021	Ellen Meredith	\$1771.36
593-2021	Richard Metzger	\$1288.46
594-2021	Michael Mullins	\$1405.84
595-2021	Christopher Ott	\$1799.71
596-2021	Benjamin Ricker	\$2005.31
597-2021	Anthony Shelton	\$2671.32
598-2021	Colton Shelton	\$973.81
599-2021	Joseph Smith	\$1347.62
600-2021	Adam Spellman	\$1426.82
601-2021	Richard Spellman	\$115.27
602-2021	Ryan Swank	\$578.48
603-2021	Michael Thomas	\$451.39
604-2021	Matthew Wells	\$1866.81

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605-2021	Michael Wilson	\$2097.72
607-2021	Paul Gleisinger	\$1114.69
608-2021	Anita Kochheiser	\$1114.31
609-2021	Bradley Orewiler	\$996.79
610-2021	Amy Rose	\$1009.00
611-2021	William Scott	\$505.38
613-2021	Internal Revenue Service	\$11391.18
614-2021	Prudential Retirement	\$1720.00
615-2021	Ohio Department of Taxation	\$5918.73
616-2021	School District Income Tax	\$393.88
617-2021	Ohio Police and Fire Pension Fund	\$37311.74
618-2021	Ohio Public Employees Retirement Sys	\$4657.06
619-2021	Ohio Deferred Compensation	\$969.99
39445	Ohio CSPC	\$204.31
39446	Ohio Deferred Compensation	\$969.99
39446	Ohio Deferred Compensation	-\$969.99
39447	City of Mansfield	\$483.66
39448	City of Ontario, Ohio	\$382.52
39449	Village of Plymouth	\$141.65
39450	Richland Bank H.S.A. Account	\$480.00
39451	Tractor Supply Co.	\$431.97
39452	Keller Auto Parts, Inc.	\$194.61
39453	The National Lime & Stone Company	\$863.02
39454	Jake's Hauling, LLC	\$975.00
39455	The Olen Corporation	\$514.44
39456	Bowling Green State University	\$650.00
39457	Smetz's Tire & Service Center	\$596.64
39458	Stericycle Inc.	\$64.63
39459	Galion Community Hospital	\$158.00
39460	Universal Enterprises, Inc.	\$417.50
39461	Rick Bond Septic & Excavating	\$450.00
39462	Kussmaul Electronics Co. Inc.	\$357.17
39463	Richland Hosting	\$60.00
39464	Time Warner Cable-Northeast	\$835.90
39465	Staples Credit Plan	\$2.97
39466	Katzman, Logan, Halprer & Bennett	\$375.00
39467	Rinehart-Walter-Danner Ins.	\$100.00
39468	Superior Dental Care	\$1788.75
39469	Vision Service Plan - OH	\$593.34

Total Payments: \$127,520.14

Motion #125-21: Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Rose and upon a roll call vote all members voted "AYE."

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.



Anita Kochheiser, Fiscal Officer

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Held _____ June 28, 2021 20_____

Present: Craig Hunt, Jon Brown, Colton Shelton, Nate Sunderland, Mike Mullins, Ron Conn, Tonya Carey, Don Daugherty
Phone Conference: Eric Carnes, Joseph Smith

Public was given a phone number to call in to have access and participate in the meeting remotely.

Chief Carey discussed the Safer Grant. A special Meeting was held a few weeks ago. Chief feels like three (3) full-time firemen would be enough to start with, due to budgetary issues. Does not need a firm number today. Also, he is thinking paying 3% for Mickey Smith's management fee for the grant. By next meeting we need to execute the agreement for the three (3) year grant with firm numbers of employees and the % we want to pay for the management fees. Chief thinks it will be approx. \$175,000 per employee, per year.

We have applied for 2 AFG grants: 1) extrication tools \$161,391 (\$8,070 our match); 2) exhaust system \$165,000 (\$7,857 our match) and are at the final round. Needs a motion that if these get approved we would accept them.

Motion #126-21: Trustee Rose made a motion accepting the AFG grant, if and when approved for the exhaust system for both stations at a total of \$165,000, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

Motion #127-21: Trustee Rose made a motion accepting the AFG grant, if and when approved for the extrication tools at a total of \$161,391, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

Next, Chief Carey presented a list to the Board from Station #2 of all the items they would like to dispose of. Some is scrap, some is trash, some we may be able to sell. He asked for Board approval to dispose of all the items on the list.

Motion #128-21: Trustee Gleisinger made a motion to sell &/or dispose of the items on the list they were provided from Station #2. Trustee Rose seconded and upon a roll call vote all members voted "AYE."

AFFF Foam was discussed as it is now known to cause cancer. There is current legislation now forcing departments to replace it with F500 encapsulating agent. Chief discussed possibly buying it for one truck at a time, or to buy in bulk (pallet) to save money, possibly going together with other fire departments. Total will be around \$5,300. Cpt. Mullins further stated that insurance companies are pushing to get the foam out of fire stations, as they are going to discontinue paying cancer claims relating to use of this foam. Trustee Gleisinger feels that we should replace it all at one time. A full pallet will cost \$7,200.

Motion #129-21: Trustee Gleisinger made a motion to purchase F500 encapsulating agent (30 pails for our use) from a full pallet of at the cost of \$5,200 to replace the AFFF Foam we are currently using, seconded by Trustee Orewiler and upon a roll call vote all members voted "AYE."

Motion #130-21: Trustee Rose made a motion to open the capacity of the township hall to full capacity, being 41. Seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

The Township Hall rental agreement was discussed. Amendments will be made to add that there will be no deposit required for Civic groups & employees and it will be brought back at the next meeting for approval.

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Trustee Rose asked for information regarding Officer's meetings. Chief Carey informed her that they have been held since he stated with the department. COVID did slow down some meetings. Twice meetings were not held and an email was sent out regarding the cancellations. While Chief was off, meetings were not being held and Lexipol was not up and running. Since his return, Lexipol is up and running. Notes & minutes from the meetings are posted in house. Cpt. Mullins stated that Officers meeting are not "monthly" as they were in Chief Henry days, but are held "as needed" and the format has been changed, thus perhaps causing the staff members feelings towards this subject. Surface Pros are being used and online meetings are being held as well.

Trustee Rose asked about the progress on Lexipol. She was shown the SOP manual and Chief explained the process and problems he is having with these old and outdated policies. Many polices need updated and this is going to be a long process. Chief has requested all Officers to help review and update the policies and they are dividing them up. Using Lexipol is a huge learning curve for Officers.

Trustee Rose wanted to discuss the 2021 Wage & Benefit Package. It was tabled earlier in the year as there were a lot of additions that were not approved by the Trustees. Longevity, sick leave hours, certification pay and wages were the only items approved for 2021. The Trustees will review this document and it needs to be approved at the next meeting.

Trustee Rose also asked for the process in hiring full-time firefighters. By law, we hire them, they get their OP&F physical and that's it. Previous procedure was discussed, and different processes have been followed. Suggested procedures are in the SOP. Chief is more than willing to sit down with the Board and come up with a hiring process.

Trustee Orewiler wants to table the cemetery rules and wants to bring this back in 2 weeks. Trustee Gleisinger gave rules to the road dept. and he made a suggestion to change the special holiday rules on leaving flowers out.

Trustee Orewiler wants the Fire Dept. to know that he has an open door policy so long as they follow the chain of command.

He also discussed the 25 year-warranty coverage for the roof at St#2. We have received the certificate from the manufacturer.

FO Kochheiser discussed the need to add the Juneteenth Holiday for 2021 and also to add it to the Federal Holiday schedule for 2022.

Motion #131-21: Trustee Rose made a Motion that in observation of the new federal Holiday, Juneteenth for the year 2021, each 40-hour administrative employee and road dept. personnel will receive one (1) additional floating holiday of their choice to use between now and 12/31/21 so long as it does not cause an overtime issue, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

The Board gave approval to the FO to pay the Visa bill that was just received on Wednesday after she has the chance to get with Gracie to reconcile the invoice.

The FO also informed the Board that the 2022 Budget is due to the County Auditor on 7/20/2021. A public hearing will be held at the next meeting on July 12, 2021 at 6:45 and she will be emailing the proposed budget for 2022 next week.

Trustee Gleisinger updated the Board on the Road Dept. They are getting ready for chip and seal and Richland County Engineer is applying for a grant to replace missing road signs. He also gave us pricing for road salt for 2022. We will be using the state contract (\$48.44/ton). He also updated us that the pond on Lex-Springmill has their permits and still needs a site drawing.

The internal investigation agreement was then discussed.

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Motion #132-021: Trustee Gleisinger made a motion to enter into an agreement with William Kramer, Fire and EMS Consultant, to do an internal investigation for the Springfield Township Fire Dept., seconded by Trustee Orewiler, and upon a roll call vote all members voted "AYE." This is scheduled for 7/12 & 7/13 for all three shifts in the department.

Trustee Gleisinger proposed a chain of command policy for Springfield Township and read the policy into the minutes.

Motion #133-021: Trustee Gleisinger made a motion to approve the Chain of Command Policy for Springfield Township as written, seconded by Trustee Orewiler. Trustee Rose abstained as she prefers to wait until after the investigation is completed.

Public Comment:

Craig Hunt asked how Sandusky Township will be incorporated in the Foam purchase. Chief advised this is included in the contract, but he will reach out to them.

Don Daugherty asked about an open-door policy mentioned by Trustee Orewiler.

Craig Hunt asked if the firefighters would have no voice at public comment and would have to go through the chain of command. Trustee Gleisinger informed him that they could not speak in public comment if it regarded personnel or wage issues.

Nate Sunderland commented that internal issues need to go through chain of command asked if the full-timers could have another floating holiday due to Juneteenth holiday. The Chief will bring this back to the next meeting.

Motion #134-21: Trustee Gleisinger made a motion to go into Executive Session at 8:49 p.m. to discuss personnel issues & benefit compensation. Trustee Orewiler seconded the motion and upon a roll call all members voted "AYE".

Motion #135-21: Trustee Rose moved to return to regular session at 9:47 p.m., Trustee Gleisinger seconded and upon a roll call all members voted "AYE".

Motion #136-21: There being no further business to come before the Board, Trustee Rose made a motion to adjourn, seconded by Trustee Gleisinger, motion carried.

The meeting adjourned at 9:28 p.m.

APPROVED *Paul Gleisinger*

ATTESTED *Scott L. Korb*

_____ Held _____ 20

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